



Deer Valley Pilots Association Monthly BoD Meeting Minutes January 28, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting commenced at 7:00pm and was conducted at the DVT conference room at the terminal building. It was moved back by one week due to the heavy rain and flooding on the originally scheduled date, which is slated for the 3rd Thursday of each month.

Directors present were: Mert Bean, George Zukauckas, Dr. Chuck Crinnian, Jim Russell, Dan Tollman, Chuck Emmett, Mike Gibbs, Bill Antonucci and Dalia Bureker.

Absent was Ed Chauza with a proxy given to Dr. Chuck who was given the authority to conduct the meeting as the Vice President. Ed was out of town due to the passing of his mother. It was decided by a quorum to send sympathy flowers up to \$100 to Ed and Jemmie upon their return.

Other Attendees included Dave Harsay, Bill woods, John Graham, John Ferry, Jerry Kapp and Tod Dickey, Jim Little and Warren Mcllvoy. The December minutes were approved via a motion by Dalia and seconded by Chuck.

Treasure Report:

The Treasurer's report was presented by Dr. Chuck who provided a brief summary of accounts on Ed's behalf. DVPA ended December with \$27,181.18 including the money market and 4 CD's. This was a gain of \$632.31. The report was approved by the Board after it was motioned by Dan and seconded by Chuck.

Membership:

Vice President Dr. Chuck Crinnian provided a general update on membership: the first complimentary membership was given to Airport Manager, Gary Mascaro. Dan updated the Board on status of current membership that includes 617 members with 116 remaining unpaid members. They will be dropped off by the end of January if not paid. Calling Committee conducted a phone campaign, and contacted all unpaid members. Most were not reachable, and several said they will mail the renewal dues.

Hospitality Hanger:

The event was moved back by one week due to the heavy rain and flooding. It was scheduled for 1/30/10 starting with setup at 7 am. Doug Bronson was in charge of the event since Dr. Chuck was on medical call for the weekend. All was ready for the event.

Newsletter:

Chuck needs help with printing material and solicited for help from each Board member and committee chair to provide it. The next one is due for publishing in March. A discussion involved the need to stop the mailing of hard copy to members without an email address. Motion was seconded to give members the option to receive a mailed newsletter for an additional \$5 in dues for a total of \$15 to help cover the mailing cost. This was decided in hopes to retain a few members who expressed dismay over it.

Action item: chuck will draft a letter to be sent to members without an email address and provide them with the option of getting the hard copy for additional \$5.

Nominating Committee:

George and his committee filled all the slots for nominations. Actually, there are 8 candidates and only 5 are needed for the upcoming annual elections in February.

Action items: George will have proxies available at the Hospitality Hanger event to help get as many votes for the quorum. He will bring a display board with bios and pictures of the candidates. ** Dalia and Jim will email George with a form of a proxy to use. ** Dan will make copies of the form and bring to the event. ** George will drop off proxies at the Pilot Shop if possible. This will provide access to members who may not be able to attend. ** George will publish the proxy on the web page. ** Chuck will have a link or attach proxy to Q&C.

Activities:

Dalia provided an update on holding the annual meeting at DVT restaurant west room on the 3rd Thursday in Feb, the 18th. Optional Dinner at 6pm and the program at 7pm starting with the elections. Ed has already arranged for a guest speaker from Luke AFB to discuss the new SATR that will take effect in May. She emphasized the need to have at least 50 members attend or give proxies for a quorum.

Action item: Chuck and George will publish the meeting announcement each week until the event to help promote attendance for the elections.

Merchandize:

Bill suggested ordering travel mugs with DVPA logo and selling them at \$10 each which will result in 15% profit. The initial order would be for 48 mugs at \$480.61 including a one-time fee for dye-cut/setup fees. Bill explained the airport gift shop sells mugs at \$10 with no logo, and they sell well. Chuck made a motion to proceed with the purchase and Jim seconded it. All approved except for one nay by Dalia.

Action Item: Bill will finalize the details for the order and proceed with the purchase.

Challenge Air: it was rescheduled for 4/24/10. Cutter is sponsoring this event.

SASO:

Dr. Chuck provided a briefing on the cause and need for action in the form of an opinion. The key point is that each business on the airport should pay its fair share of fees to help make the airport self sufficient. Otherwise, the shortage in funds might result in higher hanger/tie down fees. A heated discussion took place whether the Board should pursue such involvement on behalf of the membership. All agreed they need to be better educated on the subject and review it carefully. A determination by the Board was to assemble a Task Force for Fact Finding and to decide if involvement by the Board is necessary. This work group will monitor Gary's progress and provide feedback. Mert agreed to assist the work group but not as a chairperson. A committee was formed as a Task Force which includes: **Mert Bean, Jim Russell and John Ferry.**

Action Item: the newly formed Task Force committee will contact Gary, airport manager to get feedback and gain understanding of the task on hand. They will provide a report at the next meeting regarding their progress and make suggestions at that time.

Friends of DVPA:

George updated the Board on setting up ads on the website to members only and charge \$30/year for a business card-size ad.

Action Item: George will identify by the next meeting service support tool to help notify advertisers to renew their ad or they will be dropped.

Hanger Inspection: Airport administration notified Ed that there will no longer be mandatory scheduled inspections each year as done in the past. Starting in 2010, inspections will be conducted on a random basis only. It will be discussed further at the next meeting.

Other Old Action items:

- As an update, Chuck Crinnian reported that airport TV and radio project (closed circuit within the terminal and a news/PR broadcast) had passed all approvals and was entering into the equipment specification and purchase phase.
- Dan Tollman to follow up with Welcome emails to new members.
- Committee assignments:

Audit Team-Mert Bean (Chair) and Ken Cada

Nomination Committee – George Zukauckas(Chair), Mert Bean and Ken Cada – successful with identifying and promoting candidates to fill 3 open positions.

Picnic Committee – Chuck Crinnian(Chair), Jim Russell; others to be appointed

The Meeting adjourned at 8:35pm. Motioned by Bill and seconded by Chuck.

Dalia Bureker

Secretary, Deer Valley Pilots Associations (DVPA)



Deer Valley Pilots Association Monthly BoD Meeting Minutes February 18, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting commenced at 7:10 PM and was conducted at the Deer Valley Restaurant at DVT terminal building. It was our annual meeting for the voting of a new BOD. It was combined with a dinner meeting that started at 6 PM. We had a huge turnout of members totaling about 70 and four guests from Luke AFB: Mr. Bill Gillies (Range Management Office), Major Simental (Airfield Operations) and his wife, Major Tim Stretch, and SSgt Upton. They also briefed us on the upcoming SATR.

Directors present were: Ed Chauza, Mert Bean, George Zukauckas, Dr. Chuck Crinnian, Jim Russell, Dan Tollman, Chuck Emmett, Mike Gibbs, Bill Antonucci and Dalia Bureker (entire Board).

Minutes

The minutes were approved via motion by Chuck Emmett and seconded by Dalia Bureker.

Treasurer's Report:

The Treasurer's report was presented by President/Treasurer Ed Chauza. The Ending balance on 1/31/10 was \$27,497.96 which was a gain of \$316.78. It included 14 member dues and interest from the 4 CD's. The report was approved by the Board after it was motioned by Jim Russell and seconded by Chuck Emmett. See attached Treasurer Report for full details.

A 50/50 raffle was conducted yielding a total of \$130 THAT WAS SPLIT BETWEEN THE WINNER, Chuck Emmett, and DVPA.

Membership:

Ed chauza presented the membership graph and encouraged renewals and solicitation for new members. DVPA dropped to mid 500's from the high 617 members due to none renewals.

Nominating/Elections Committee:

George Zukauckas and Mert Bean collected all the ballots from the floor after checking them for validity and comparing to the membership roster. George and Mert tallied the votes while Luke representatives conducted the SATR briefing. The final results were announced after the Luke presentation. All 5 slots were filled and 2 directors were confirmed. Election results 2/18/2010:

3 yr term - Dalia Bureker, Charles Crinnian, Jerry Kapp, Bill Woods;

2 yr term - John Ferry

Confirmed: Mert Bean, Bill Antonucci

OLD BUSINESS/ACTION ITEMS (SUMMARY FROM January's MEETING)

Action item: chuck will draft a letter to be sent to members without an email address and provide them with the option of getting the hard copy for additional \$5. - **DONE**

Action Item: Bill will finalize the details for the order of travel mugs with DVPA logo and proceed with the purchase.

Action Item: the newly formed Task Force committee will contact Gary, airport manager to get feedback and gain understanding of the task on hand. They will provide a report at the next meeting regarding their progress and make suggestions at that time.

Action Item: George will identify by the next meeting service support tool to help notify advertisers to renew their ad or they will be dropped.

Other Old & New Action items:

- Dan Tollman to follow up with Welcome emails to new members
- Dan Tollman with the help of Chuck Emmett to finalize a letter and mail to members who have no email address and offer them a \$15 membership that includes snail mail
- Committee assignments:

Nomination Committee – George Zukauckas (Chair), Mert Bean and Ken Cada – successful with identifying and promoting candidates to fill 3 open positions. – **DONE**

Audit Team-Mert Bean (Chair) and Ken Cada

SASO Task Force Committee- Mert Bean, Jim Russell and John Ferry

Picnic Committee – Chuck Crinnian (Chair), Jim Russell; others to be appointed

The Meeting adjourned at 8:35pm. Motioned by Chuck and seconded by Dalia.

Dalia Bureker

Secretary, Deer Valley Pilots Associations (DVPA)



Deer Valley Pilots Association

Monthly BoD Meeting Minutes March 18, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting commenced at 7:00 PM and was conducted at the Deer Valley Terminal – Upstairs-Meeting Room. This was our regularly scheduled monthly meeting.

Directors present were: Ed Chauza, Mert Bean, George Zukauckas, Dr.Chuck Crinnian, Dan Tollman, Chuck Emmett, Bill Antonucci, Bill Woods, Jerry Kapp, John Ferry

Directors present but tardy: Dalia Bureker

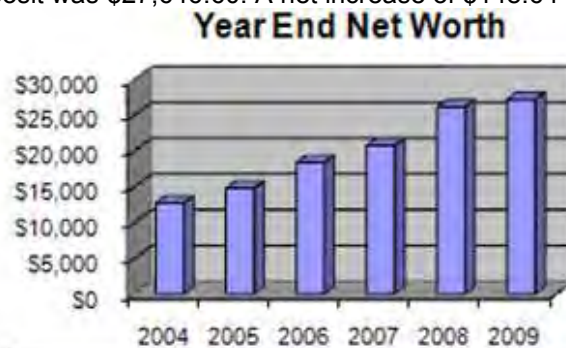
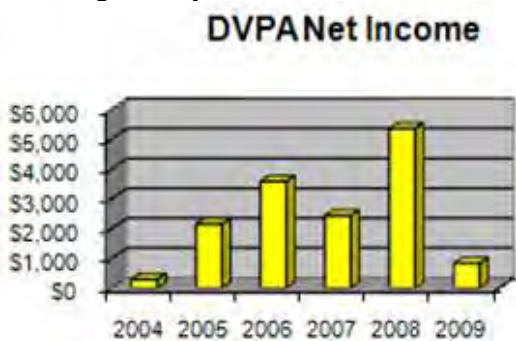
Directors absent: Mike Gibbs

Minutes

February Minutes were approved via motion/moved by Dan Tollman and seconded by Chuck Emmett.

Treasurer’s Report

The Treasurer’s report was presented by President/Treasurer Ed Chauza. The ending balance of all accounts including Checking, Money Market and Certificates of deposit was \$27,646.60. A net increase of \$148.64



Ed Chauza also presented a Financial History and Financial 2009 Recap Chart.

The Treasurers Report was approved via motion/moved by Bill Antonucci and seconded by George Zukauckas.

Membership

Ed Chauza made a presentation on DVPA’s membership count. DVPA had 525 members as of Feb 2010. Comparatively, membership was at 547 members of Feb 2009. Total net loss of 22 members. Loss of membership attributed to current economic situations and associated fuel cost. Also discussed ideas for increasing membership such as a brochure box at Sibran fuel station and distributing flyers on all hangers.



Officer Election

Advance Candidates –Nominated and positions accepted

Vice President – Dr. Chuck Crinnian

Secretary – Dalia Bureker

Treasurer – John Ferry

These Candidates recommendations were nominated/moved by Chuck Emmett and seconded by Bill Antonucci – No Nays. Candidates were approved unanimously

President – George Zukauckas

No advance candidate for this position. After discussion amongst the BoD and available BoD members who are qualified by DVPA by-laws, George Zukauckas agreed to be nominated for this position.

This Candidate was nominated/moved by Mert Bean and seconded by Chuck Emmett. No Nays. George Zukauckas was unanimously approved for the position of President by the BoD.

Old Business

Approve Ray Weigold's (deceased) name removal from Bank Account – Dan Tollman motioned/moved – Chuck Emmett – seconded - No Nays

Approve purchase of PA system – Chuck Emmett – motioned/moved, seconded by Chuck Crinnian – one Nay – Dalia Bureker –requested to be identified.

Finalize plan for \$5 dues increase for members wishing to receive hard copy Newsletters – BoD discussion indicates that this was previously approved in a prior meeting. Only 2 members came forward and paid the additional \$5 for this membership feature.

Dr Chuck Crinnian – Hospitality and Picnic Chairperson

Confirmed that 2Q 2010 Hospitality Hangar date– Finalized date – 05/01/2010

Scheduled speakers – Wayne Fischer – Mooney Factory Rep, Mark Roberts & Dr. Chuck Crinnian – Survival presentation.

Review Picnic Team Action Plan - Team established – Dr. Chuck Crinnian, Jim Russell, Mert Bean

Finalize action plan for “Hospitality Hangar in a Box” – Purpose to collect and establish a centralized location and gathering of all in items necessary for future Hospitality Hangar Events. Dalia Bureker to send in an example of inventory/asset listing. John Ferry to finalize and implement its use. Mert Bean to send in a HH listing of items used in previous HH Events.

Dalia Bureker

Review arrangements for “Girls can fly” event - Dalia reported that event is in place and scheduled for 03/22/2010. Stu Tracy's hangar to be used. Stacey Howard of AOPA is spearheading this Girl Scout/99's event. Dalia Bureker is the Coordinator. Note- event is not a sponsored DVPA event but presented as courtesy to other Aviation entities for their related activities occurring at Deer Valley Airport.

Review process for accounting of DVPA's equipment – Dalia indicated that she has a form that she has used in her employment. Will forward in to the BoD for their perusal and review. John Ferry also made some suggestions.

George Zukauckas – Friends of DVPA Chair

Review progress of advertising policy and process – George reported that he is ready to implement the process. Cost of advertising - \$20 members \$30 non-members – length of web advertising is 12 months. George also reported that \$10 of the non-members fee will be used as a DVPA annual business membership fee. Chuck Emmett to promote sale of ads in the next Q&C publication. Several Board members expressed interest in buying ads on DVPA website.

Approval for going forward with this process was motioned/moved by Dan Tollman and seconded by Bill Antonucci – No Nay's. Candidates were approved unanimously Chuck Emmett.

Dan Tollman – Membership Chairperson

Review needs for a "2010 Membership Improvement Plan" and action required
Review status of new member welcome e-mail and action required.

Dan reviewed current process and procedures in place. Some additional discussions ensued. Jerry Kapp indicated that would be interested in working with Dan in adding some additional enhancements.

Chuck Emmett – "Quick and Current" Chairperson

Review schedule for Q&C emails and 2Q2010 E Newsletter content - Chuck reported that enough "material" to use in upcoming Q&C's and Newsletters. Chuck also indicated that he would like to release a Q&C on biweekly basis.

Bill Antonucci – Merchandise Chairperson

Bill made a report that coffee mugs are here and are on sale at the Pilot Shop. Bill reports that DVPA's net selling price is going to be \$8.99 resulting in a profit of \$2.69 on each mug. Our net cost is \$6.30 per unit. Also Bill presented Ed Chauza as outgoing President as complimentary coffee cup.

Mert Bean – 2009 Financial Auditing Chairperson

Mert reported that there has a delay in auditing DVPA's 2009 books due to extenuating circumstances with team members. Audit will be completed by April's BoD meeting.

Ed Chauza – SASO Letter Chairperson - Ed reported that the DVPA Board approved letter on SASO issues has been released to City of Phoenix Aviation Department Head – Danny Murphy. Will report any responses received.

Mike Gibbs – DVT TV Project Chair – Absent - Chuck Crinnian advises that the initiation of the DVT TV electronic billboard in the terminal will start after all the elements of the Sounds of DVT project are completed. This will allow all involved to focus on a timely completion of each project in a stepwise fashion.

NEW BUSINESS

Review brochure quantity and re-order need – general discussion ensued. It was determined that adequate levels of brochures are on hand.

Review need for 2010 Objectives and action plan – Delayed to next meeting

Review Election process and identify/document process improvements for 2011 election

General discussion ensued and the results were that the process/procedures went very smoothly this year. Only recommendation is that additional power supplies be made to power the various computers and projectors needed during Election night.

Other Old and New Action Items – Items delayed as meeting was running late

This meeting was adjourned at 8:55. Motioned/moved by Chuck Emmett Seconded by Jerry Kapp

Minutes taken and submitted by Mert Bean – DVPA Board member – substitute Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes April 16, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting commenced at 7:01 PM and was conducted at the Deer Valley Terminal – Upstairs-Meeting Room. This was our regularly scheduled monthly meeting.

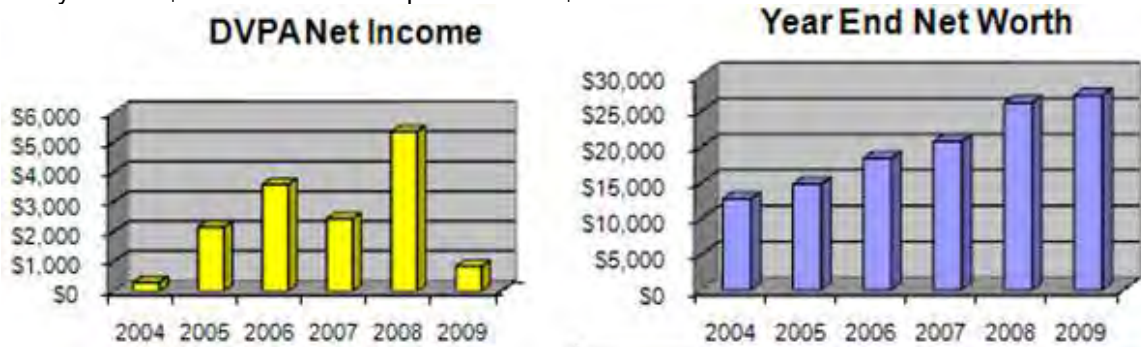
Directors present were: George Zukauckas, Ed Chauza, John Ferry, Mert Bean, Dr. Chuck Crinnian, Dan Tollman, Chuck Emmett, Mike Gibbs, Bill Antonucci, Bill Woods, Jerry Kapp, and Dalia Bureker

Minutes

March Minutes were approved via motion/moved by Dan Tollman and seconded by Chuck Emmett.

Treasurer's Report

The Treasurer's report was presented by Treasurer John Ferry. Assets of all accounts including Checking, Money Market and Certificates of deposit were \$27,881.67 as of 3/31/10. This is a net increase of \$235.07 over the previous month. On the Income Statement for the period ending 3/31/10, it shows a negative \$1,046.58 largely due to expenses related to the PA system of \$580 and insurance premiums of \$613.57.



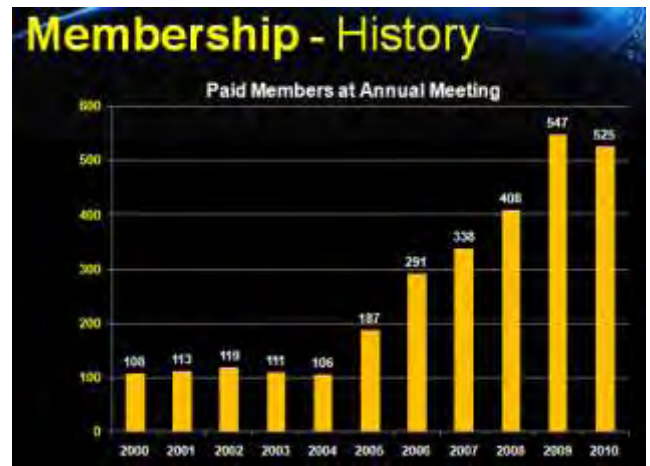
John Ferry also presented all financial reports to date including Balance sheet, Income Statement and a 2-year comparison indicating a negative variance of \$359.04 compared to 2009. The financial reports are not complete at this time due to the unknown values of the inventory in DVPA's possession.

The Treasurer's Report was approved via motion/moved by Bill Antonucci and seconded by Jerry Kapp.

Actions: 1) John Ferry and Bill Antonucci will complete the inventory of equipment & supplies so it can be added to the financial reports.

2) John will work on moving the PO Box closer to DVT and switch all signatures for banking with the new Officers.

3) Dan will obtain a 2nd PO Box key so John has access to it.



Membership

Dan Tollman reported on DVPA's membership count. DVPA has 538 members, 131 expired and 2 complimentary memberships as of Mar 2010. There are 476 members with good emails, 62 without and 2 members requesting the mailing of the newsletters at an additional \$5 in dues. DVPA is anticipating 508 memberships to come due for renewal in 2010.

Action: Dan will mail newsletters to the 2 snail mail members.

Old Business

Financial Audit – is completed and certified by Chair Mert Bean. Ed Chauza, past interim Treasurer assisted with info.

Transfer of bank Records – Ed, George and John are working on the transfer.

Inventory – Open item.

Action: John Ferry and Jerry Kapp will create an electronic inventory form to be maintained online.

Merchandise Inventory – updated inventory is needed.

Action: Chair Bill Antonucci will work with Jerry to count the inventory of logoed clothing and mugs, and publish it on the Directors page. Currently the inventory is stored at Bill's hanger.

Hospitality Hanger – Dr Chuck Crinnian is continuing with the plans for the 2Q event on 5/1/10. He will gather supplies and inventory in a box marked "HH in a Box" that will be kept with him as a Chair for future events. Dr. Chuck has a list of volunteers to help with the event. We will raffle a \$75 gift certificate for plane washing, donated by Todd Puckett of Panache Aircraft Wash.

Sounds of DVPA – Chair George Zukauckas and Dr. Chuck completed the installation of the sound system located at the deck above the restaurant at DVT. Dr. Chuck secured 4 co-sponsors for the sound system at \$200 each: Dr. Crinnian, Transpac, Westwind and the DVT Pilot shop. George will secure the sound speakers to help prevent vandalism and theft.

New & Old Business

Picnic Committee - Dr. Chuck Crinnian Chairperson, Jim Russell and Mert Bean. Suggested using new location in covered tie downs just west of the restaurant and first row facing the runway. It will make it easier for parking, food catering and provide the most visibility.

Action: Dr. Chuck will check with the City to get their approval. He will schedule a brainstorming session to work on logistics. Ed Chauza and Bill Woods with Dr. Chuck volunteered to be part of this focus group with Dr. Chuck.

Planning & Steering Committee – Chairperson Mike Gibbs reported no new news.

Action: Schedule a committee meeting to determine DVPA advertising policy. Identify purpose and what constitutes advertising vs. news item for publication on the website/Friends of DVPA, newsletter and Q&C. They will present their suggestions to the Board at the next meeting. Board members were asked to provide feedback to Mike.

Activities Committee – Chairperson Dalia Bureker informed the Board she will not be able to chair this committee; however she will help as needed. Dr. Chuck provided speaker leads for the next tentative Dinner Meeting in June.

Action: Dalia will contact the Tuskegee Airmen and Aviation photographer/historian Ole Griffith to see if they are able to provide a speaker for the meeting in June at no charge.

Statutory Agent – needed to replace the late Ray Weigold.

Action: Bill Antonucci agreed to become the new statutory agent. Motion made by Chuck Emmett and seconded by Jerry Knapp. Bill will work with George to get it done.

Citizen complaint - After discussion, the board decided not to respond the citizen who sent a noise complaint using the website as it is outside the scope of DVPA. The noise complaint is for the area north and east of SDL.

Newsletter/Q&C – Chuck E needs material for both and asked members to contribute; this is where he needs assistance with and he can continue with his publishing as a one-member committee. George Zukauckas suggested having other members help with editing/proofing and Mike & Bill volunteered to help.

Challenge Air – scheduled for 4/23/10. Volunteer pilots are needed. This is not a DVPA activity.

Action: Chuck E will promote it again in the next Q&A after receiving more details from George.

Friends of DVPA Chair – all agreed with Chairperson George Zukauckas on charging \$20 to members and \$30 to none members (includes \$10 membership dues) for advertising on the web for 12 months.

Action: Chuck E will promote sale of ads in the next Q&C publication. Several Board members agreed to buy ads on DVPA website

Sounds of DVPA – President/Chairperson George Zukauckas and committee member Dr. Chuck invited members to check out the newly installed sound system that is tuned to all DVT control tower frequencies. George asked that it be promoted at the next Q&C.

Action: Chuck E will publish an article on the new sound system.

This meeting was adjourned at 9:02. Motioned/moved by Chuck Emmett Seconded by Bill Woods

Minutes taken and submitted by Dalia Bureker, Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes May 20, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting commenced at 7:01 PM and was conducted at the Deer Valley Terminal – Upstairs-Meeting Room. This was our regularly scheduled monthly meeting.

Directors present were: Ed Chauza, Mert Bean, George Zukauckas, Dr.Chuck Crinnian, Dan Tollman, Bill Woods, Jerry Kapp, John Ferry, Mike Gibbs

Directors absent: Bill Antonucci, Dalia Burecker, Chuck Emmett

Visitors – Ken Cada, Jim Little, Larry Burgess,

Minutes

April 2010 Minutes were approved via motion by Mike Gibbs and seconded by Jerry Kapp. All approved – motion carried.

Treasurer’s Report

The Treasurer’s report was presented Treasurer- John Ferry. The ending balance of all accounts including Checking, Money Market and Certificates of deposit was \$26,875.61. A net increase of \$148.64 from April’s month ending balance. John also discussed the Filing of the 990N Form and our non-profit status. DVPA is not filed as non-profit with the Federal Government but is filed with the State of Arizona.

John also discussed the upcoming Inventory Mgmt System and added that he need Bill Antonucci assistance in establishing 2010 starting inventories. Jerry Kapp added that he needed an additional 30 days to refine the Inventory Mgmt System before releasing to John for use. Jim Little added his comments on the handling of inventory.

The Treasurers Report was approved via motion by Ed Chauza and seconded by Bill Woods. Motion carried.

Membership

Dan Tollman made a presentation on DVPA’s membership count. DVPA had 542 members as of May 2010.

Old Business

Statutory Agent - George Zukauckas reported that he mailed the statutory agent change form; appointing Bill Antonucci as DVPA’s statutory agent, into the AZ Corporation Commission while Bill Antonucci is out of town attending to family business. DVPA’s delinquent Annual Report was filed on line by Bill Antonucci.

Bank Account Status - John Ferry reported that online access has gained to our bank accounts and that there is now 6 month look back feature on all of DVPA’s accounts.

Another Post Office Key – Dan Tollman advises that he is working on obtaining another key from the Post Office. Challenges remain as original DVPA board member who the key was issued to is no longer active with the Association.

NEW BUSINESS

Director Resignation – George Zukauckas reported that Chuck Emmett has formerly tendered his resignation from DVPA's Board. Should the BOD accept it? Ed Chauza presented a motion to table the topic. Ed Chauza suggested that the BOD re-contact Chuck to see if his decision is final. Much discussion ensued. No 2nd was made. The motion was not accepted.

A motion was made by Bill Woods to accept the resignation. Chuck Crinnian seconded it. Vote was taken 7 Ayes and 1 nay vote was recorded. The motion was approved.

Replacement Director Nominated – George Zukauckas then nominated Ken Cada to replace Chuck Emmett and serve out his term for the remainder of the Year. Bill Woods 2nd the motion. All Aye vote was registered. No Nays. Motion approved.

Committee Changes/Additions - George Zukauckas brought up discussion on the various DVPA committees and the members who participate in them. Some additional BOD members volunteered to serve on the various committees. See DVPA's Director's area of website for updates.

Advertising Policy – Mike Gibbs, Committee Chair made a presentation on DVPA's preliminary Advertising policy. Mike and his team formulated this after conducting a conference call between its committee members and consolidating the various advertising policies from other organizations. The preliminary Advertising policy has been placed on the DVPA's Director's website for review, discussion and comments. Formal policy will be developed and accepted at the next BOD meeting in June.

Committee Reports by Chairperson:

Planning and Steering – Mike Gibbs made his report – He reported that the Sounds of DVT project has been completed; Quarterly Dinner meetings to handled by Ed Chauza: Friends of DVPA – project completed and new Friends are being solicited; Targeted Mailing list – project pending; Restaurant support – ongoing; Minimum Standards update – pending: . Other areas under discussion and pending are: DVPA television project, Electronic meetings, Oxygen sales, Alternate meeting site, member forums and member surveys.

Picnic Committee- Chuck Crinnian made the announcement that the Picnic will be western themed and take place on November 6th. Official name is Roundup at DVT Corral. Hours of Picnic to be 10:00 to 1:00. Chuck also discussed that possibly a dunk-tank might be there. DVT's controllers have tentatively agreed to participate as the dunkees. A preliminary flyer was prepared by Bill Woods showing a western theme logo of a cowboy roping a plane. The next picnic planning meeting will be taking place mid-June. More details to follow.

Activities Committees – Ed Chauza accepted this chairpersonship from Dalia Bureker. He has begun working on guest speakers for DVPA's upcoming dinner session meeting scheduled for June 16th.

Merchandise Committee – Bill Antonucci –not present – out of town – report postponed until next meeting.

Website Committee- George Zukauckas announced that website has upgraded to version 2. Some BOD members expressed an issuing in viewing the website using AOL as a browser. Online inventory system – Jerry Kapp reports that it is still under development. He is working with John Ferry and Bill Antonucci. See report above.

Hospitality Hangar – Chuck Crinnian reports that the latest HH even was a success. \$68 was raised through the raffle for the plane detailing. Positive feedback was received on the new sound system. The next HH event is scheduled to occur within the next 3 months.

Membership Committee – Dan Tollman – See above for his earlier report to the Board.

Newsletter and Q&C - George Zukauckas reports that his team is working on releasing a Q&C within the next couple of weeks. A newsletter is being prepared that will include a tribute to Toby Jones and to introduce the new Tower manager- Brian Donnelly. Also Bill Burgess and Jim Little have agreed to join the team.

Insurance Committee- New- It was decided that Mert Bean – BOD member and insurance broker for DVPA will report to Chuck Crinnian and the Picnic Committee on the upcoming insurance renewal.

New Business

Heighten Security issues and awareness discussed by Chuck Crinnian and Ed Chauza. No immediate action needed at this point but they wanted to bring the subject to the attention of the DVPA board.

Purchase of wireless lapel microphone – Ken Cada suggested that DVPA purchase a wireless lapel microphone to enhance DVPA's new sound system. Ken made a formal motion. It was seconded by Chuck Crinnian. Vote was taken. All Aye votes were tendered and the motion carried.

Meeting adjourned at 9:00. Ken Cada made motion to adjourn. Chuck Crinnian seconded. All approved motion.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes June 16, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This was our Quarterly Dinner Meeting that started at 6 PM for the dinner portion. The actual meeting and program commenced at 7:00 PM and was conducted at the newly renovated Deer Valley Restaurant at the terminal building.

Directors present were: George Zukauckas, Ed Chauza, John Ferry, Mert Bean, Dr. Chuck Crinnian, Dan Tollman, Mike Gibbs, Bill Antonucci, Bill Woods, Jerry Kapp, Ken Cada and Dalia Bureker

Minutes

May's Minutes were approved via motion/moved by Dan Tollman and seconded by Bill Antonucci.

Treasurer's Report

The Treasurer's report was provided by Treasurer John Ferry and approved after briefing the members. Assets of all accounts including Checking, Money Market and Certificates of deposit were \$26,651.44 as of 5/31/10. This is a net decrease of \$224.17 compare to the previous month. The ending cash balance includes \$3,536.23 in the checking account, \$2,521.73 in money market account and \$20,593.48 in 4 laddered CD's.

Picnic Committee

Chairman Dr. Chuck Crinnian gave a quick briefing on the upcoming annual picnic that is scheduled for Nov 6, 2010. It will be held tentatively on the south ramp just west of the terminal building in the covered city vehicle area. The theme is "Roundup at DVT Corral".

Activities

Chairman Ed Chauza informed members of future dinner meetings being planned by his committee with interesting & timely subjects. He encouraged members to attend them. He thanked his committee for their hard work with organizing and preparing for the meeting. He also mentioned the newly purchased PA system is being used at the meeting. There were nearly 100 members and their guests attending the meeting, a standing room only which was also an all time record. A 50/50 drawing was held at the end of the featured program and yielded a total of \$185, \$90 of which was awarded to the winner of the drawing. Additionally, the door prize raffle was a \$50 SIBRAN fuel card and yielded \$94 in revenue; furthermore, 2 members renewed their membership, a very successful event overall. Ed then proceeded with the program that included 3 guest speakers as follows:

Carl Newman (Asst. Aviation Director) - Speaking to the future of the DVT airport Manager plans and the status of the SASO review and audit. (This is the minimum standard controlling Flight School revenue that DVPA requested to be reviewed.)

Luke RAPCON – provided an update on the operation of the new SATR airspace and address some of our tenant questions on map depiction and the airspace missing from many GPS databases.

AOPA ASN - Art Rosen, Airport Support Network representative update and pertinent news

The meeting was concluded at 8:45 PM immediately after the raffle and drawings.

Minutes taken and submitted by *Dalia Bureker*, Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes July 15, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

The Monthly Meeting was held at the DVT Terminal Building and began at 7:01 PM.

Directors present were: George Zukauckas, Ed Chauza, John Ferry, Mert Bean, Dr. Chuck Crinnian, Dan Tollman, Mike Gibbs, Bill Woods, Ken Cada, Jerry Kapp, and Dalia Bureker. Absent out of town was Bill Antonucci who gave his proxy to George Zukauckas. One guest attended: Robert Bureker.

Minutes

June's Minutes were approved via motion moved by Ed Chauza and seconded by Bill Woods. John Ferry noted one minor change to the Treasurer report that was already corrected by Secretary Dalia Bureker.

Treasurer's Report

John Ferry, Treasurer gave a summary of the activity in June. He also provided a hard copy to Secretary Dalia Bureker. He will email the report to all directors. Assets of all accounts including Checking, Money Market and Certificates of deposit were \$26,723.49 as of 6/30/10. This was a net increase of \$72.05 compare to the previous month. The ending cash balance includes \$3,593.41 in the checking account, \$2,522.14 in money market account and \$20,607.94 in 4 laddered CD's.

Membership

Dan Tollman, Chairperson reported a gain of 2 new members in June (plus 2 in July) who joined at the Dinner Meeting. Total active members = 540 including 16 BOD members and 2 complimentary memberships. 479 of the 540 members provided emails and 61 with no email. Two members requested snail mail mailing of newsletter.

OLD BUSINESS

Insurance: Premiums were decreased compare to previous quote based on number of members. The rate quoted by Great Divide was \$1,543.87 for the period of 7/16/10 to 7/15/11. A motion was made by Ed Chauza to approve the expense for the liability insurance coverage, and Ken Cada seconded. Motion was approved by all.

Post Office Key: Dan will continue to pursue getting a second key to the post office box by arranging with his contact at the post office to leave a key at our mailbox.

NEW BUSINESS

Advertising: Mike Gibbs, Chairperson of Planning and Steering Committee raised the need to promote the new policy and to confirm we have a policy in place. George reminded us the policy was approved at the previous meeting and it is posted on the website. Dr. Chuck suggested it would be best to promote the advertising electronically in conjunction with getting sponsorships for the picnic. As a start, we will promote the availability of advertising by posting it on the website and on NOTAM & eNewsletter by placing a teaser message “your ad can be displayed here”.

Tax Exempt Status

Jerry Ferry, Treasurer briefed us on his quest to determine the Association's tax status as none profit organization. He discussed it with a tax accountant that believes our organization may qualify as 501c-7 vs. the currently-used 501c-3 status. He mentioned new tax laws went in effect recently requiring all none profit organizations to file with the IRS or lose their status. Jerry was not able to locate neither our TIN nor the original filing. Ed Chauza suggested we obtain a copy of the Articles of Incorporation from 1990 as a reference point. A motion was made by Dan Tollman that John to distribute the law provisions on 501c-3 and 501c-7 to the BOD for their review and understanding of our tax position and vote on the best-fit classification. Ed will attempt to find the Articles of Incorporation. Bill Woods seconded the motion and all approved.

DVPA Scholarship:

Dr. Chuck suggested starting a scholarship program to help promote aviation and “pay forward” to our community as an organization. All agreed it is worth pursuing providing the funds are generated from sponsorships and members' donating to the Sponsorship fund. Dr. Chuck referred this task to the Steering Committee for their follow up.

Quarterly Newsletter

Dr. Chuck suggested we run a contest among our members for entries on a catchy name to our eNewsletter.

Action: the Publications Committee will solicit for a new name electronically.

Picnic Committee

Chairman Dr. Chuck Crinnian mentioned the planning for our annual picnic on Nov 6, 2010 is on schedule. The theme is "Roundup at DVT Corral".

Dinner Meeting/Business Meeting

It was decided the monthly business meeting will be conducted ½ hour prior to the Dinner program (6:30 PM) in the month it is scheduled. It was motioned/Seconded by Jerry Kapp/Dr. Chuck, respectively.

DVT Manager

DVT management suggested a DVPA representative to join the interview committee for the selection of a new DVT Manager. Board members George Zukauckas, Ed Chauza and Chuck Crinnian were contacted by Judy Ross, Deputy Aviation Director, to serve on this panel. BOD selected Vice President Chuck Crinnian to represent DVPA.

Hospitality Hanger

Dr. Chuck slated dates for the upcoming HH events as follows: 10/9/10 – north hangers, theme: "garage sale"; 2/22/11 and 4/23/11.

Publications

The committee is seeking the help of the BOD to write articles.

Action: each committee chairperson to provide info for the upcoming eNewsletter by updating members on their work.

Activities

Chairman Ed Chauza presented a slideshow on the June's Dinner meeting results. Approximately 80 members attended, which was the largest draw since inception in 2009. It also generated the most revenue and netting \$126 (\$279 from drawings, \$153 in expenses). Upcoming Dinner Meeting is scheduled for 9/16/10 with guest speakers Mr. Parsons of TSA and Ms. Wanek of NOAA.

Merchandise

Bill Antonucci was absent from the meeting, however he provided detailed inventory electronically to John Ferry.

Membership

Dan Tollman, Chairperson announced membership increased by 2 in June from the dinner meeting, and 2 new members joined DVPA in July. Ed cleaned up and updated the email addresses with the help of President George Zukauckas.

NEW BUSINESS

AOPA ASN: AOPA is seeking to fill the ASN slot vacated by Art Rosen who transferred to SDL. Bill Antonucci volunteered for this position; however, the BOD felt it would be best to reach our members for all possible candidates interested in this volunteer position. The next NOTAM will publish this opening and refer interested candidates to AOPA.

Operation Raincheck: Ed mentioned TRACON has been working on putting together a seminar and a tour of TRACON. President George Zukauckas mentioned he has discussed TRACON tours with Brian Donnelly new DVT tower manager and former TRACON supervisor. TRACON reps suggested that a group of 5 participants at a time would be most beneficial for this tour. He will update us as plans firm up.

Arizona 100-year Anniversary: Arizona will celebrate its 100-year anniversary in 2012. Ed Chauza suggested DVPA participates in this celebration. More details to follow.

Meeting was adjourned at 8:47 PM. Motioned by Dalia Bureker and seconded by Ed Chauza. All agreed!

Minutes taken and submitted by **Dalia Bureker**, Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes August 19, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

The Monthly Meeting was held at the DVT Terminal Building and began at 6:56 PM.

Directors present were: George Zukauckas, Ed Chauza, John Ferry, Dan Tollman, Mike Gibbs, Bill Woods, Jerry Kapp, and Dalia Bureker. Absent out of town were Mert Bean & Bill Antonucci. Mert gave his proxy to George Zukauckas. Dr Chuck Crinnian was absent due to death in the family and gave his proxy to George Zukauckas. Ken Cada arrived near the end of the meeting due an unforeseen commitment at work. Several guest members attended: Larry Burgess, Doug Bronson, Carl Ulrich, and Lacy Parker.

A special meeting was held by the directors prior to the general meeting. A motion was made by Mike Gibbs to accept the professional opinion of the already engaged Dolores Nance, CPA, CFP to file for a 501c-4 tax status for our organization. Ed Chauza made a second motion to record the vote. Mike's motion was seconded by Bill Woods and Ed's motion was seconded by Dan Tollman. In a vote of 9-2 the motion was accepted and approved as follows:

Accepted By: George Zukauckas, Dr. Chuck Crinnian by proxy, Bill Antonucci by proxy, Mert Bean by proxy, Mike Gibbs, Bill Woods and Jerry Kapp.

Rejected By: Ed Chauza and Dalia Bureker

With recent changes to the income tax requirements, the directors discussed the need to file income tax returns for the last 3 years of 2007-2009, and the submission of an application to obtain the 501c-4 tax exempt status with the IRS. Originally, DVPA applied for 501c-3 status in 1990; however, the IRS records show it was not completed properly and therefore not accepted by the IRS. The Articles of Incorporation (AOI) refer to the organization as being a 501c-3. The AOI will have to be revised once the IRS accepts and approves the new tax exemption status. A motion was made to approve the expense of up to \$1,000 for accountant services to review the filing of 2007-2009 taxes, review Form 1024 application for obtaining the 501c-4 none profit status and submit with a cover letter prepared by the accountant. The \$1,000 will include a \$400 IRS filing fee and the already paid \$150 to the accountant for her initial consultation. The motion was made by Jerry Kapp and seconded by Bill Woods. It was approved by all directors.

Minutes

July's Minutes were approved via motion moved by Dan Tollman and seconded by Jerry Kapp.

Treasurer's Report

John Ferry, Treasurer gave a summary of the activity in July. He will email the report to all directors. Assets of all accounts as of July 31, 2010, were \$25,200.86 compared to \$26,723.49 in the previous month. This was a net decrease of \$167.33. The ending cash balance includes \$2,069.54 in the Checking Account; \$2,522.57 in Money Market account; and \$20,608.75 in 4 laddered CD's.

Membership

Dan Tollman, Chairperson reported a gain of 2 new members in July. Total active members = 545 including 16 BOD members and 2 complimentary memberships. 484 of the 545 members provided emails and 61 with no email. Two members requested snail mail mailing of newsletter. There are 510 memberships due to expire in 2010.

OLD BUSINESS

Advertising: Chairperson Mike Gibbs requested the Board confirms the new advertising policy. President George reminded Mike it was confirmed and approved already in a previous meeting and the policy is posted on the website. Mike will proceed with soliciting for advertisers after meeting with his committee.

Naming the Quarterly Newsletter Contest: George and his Publications committee received several suggestions from members for our e-Newsletter. **Action:** The Publications Committee will choose the best fitting name for our newsletter and report at the next meeting. Following are the suggested names: Touch & Go, Around the Pattern, The DVT Divot, Plan Talk, DVT Beacon, DVT Hanger Rash and Wind Sock.

COMMITTEE REPORTS

Hospitality Hanger: Chairperson Dr. Chuck was absent and President George reported plans are made for the 10/9/10 event scheduled to include a “garage” sale.

Membership Event: Chairperson Dr. Chuck was absent and President George reported the event is on course for 11/6/10. This is our annual picnic and membership drive and the theme this year is “Roundup at DVT Corral”.

Publications: Larry Burgess volunteered to join the Publications committee and serve as the Editor and Chairperson. He gave us a brief summary on his background as a teacher at Paradise Valley Community College and being a DVPA member for many years. He is in a partnership on a Cessna and holds several ratings including Commercial and CFI. Ed Chauza made a motion to accept Larry Burgess appointment as the Publications Chair, Dan Tollman seconded and all approved. One of Larry’s plans is to interview the new Airport Manager and Tower Manager. **Action:** Directors were asked to submit articles, ideas, comments and info of interest for publication for the upcoming newsletter. All should be using an email address dedicated for gathering publication info: communications@dvtpilot.com.

Activities

Chairman Ed Chauza reported on his plans for the next Dinner Meeting on September 16. He has 2 speakers lined up from TSA and NOAA Weather. He is already working with his committee on future dinner meeting speakers.

Merchandise

Bill Antonucci was absent from the meeting, however he provided detailed inventory electronically to John Ferry.

Membership

Dan Tollman, Chairperson reported he is trying to get email addresses from members who did not provide it or changed their email address. He suggested continuing with the snail mailing that he sends 3 times a year that solicits for new members and renewals. He reported the membership increased by 2 in July.

Calendar of Events & General Info:

George noted the upcoming events as follows:

- 9/16/10 – Dinner Meeting at DVT Restaurant
- 10/9/10 – Hospitality Hanger
- 11/6/10 – Membership Event/Picnic
- 1/22/11 – Hospitality Hanger
- 4/23/11 – Hospitality Hanger

Meeting was adjourned at 7:57 PM. Motioned by Dalia Bureker and seconded by Mike Gibbs.

Minutes taken and submitted by **Dalia Bureker**, Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes September 16, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting commenced at 6:10 PM and was conducted at the Deer Valley Terminal – Upstairs-Meeting Room. This was an abbreviated regular monthly meeting shortened to meet the timetables of the DVPA Dinner meeting scheduled at 7:00 pm

Directors present were: Ed Chauza, Mert Bean, George Zukauckas, Chuck Crinnian, Dan Tollman, Jerry Kapp, John Ferry, and Ken Cada

Directors absent: Mike Gibbs, Bill Antonucci, Dalia Burecker, Bill Woods

Minutes

August Minutes were approved via motion by Chuck Crinnian and seconded by Dan Tollman.

Treasurer’s Report

The Treasurer’s report was presented by Treasurer John Ferry. The ending balance for August 31,2010 of all accounts including Checking, Money Market and Certificates of deposit is \$25,091.22. The Treasurers Report was approved via motion by Chuck Crinnian and seconded by Jerry Kapp..

Membership

George Zukauckas made a presentation on DVPA’s membership count. According to the website membership tally, the current membership stands at 545 paid members.

Old Business – Abbreviated to time constraints

Advertising Update –

George Zukauckas reports that he has received an inquiry from Cutter Aviation for the purchasing of a ½ column advertising space from Brad Kathrins at Cutter Aviation. They are interested in advertising in the upcoming DVPA Quarterly Newsletter. George will follow-up.

Monthly BoD Meeting Minutes September 16, 2010 - Continued

Filing of past taxes and re-application for Corporate Filing status –

John Ferry reported receiving feedback from Mert Bean, a member of DVPA Tax team on his concerns in preparing correct Federal, State tax filings and determining potential tax penalties for previous tax years 2007, 2008, & 2009; John agrees and recommends that we utilize the services of a CPA in preparing the actual tax returns. He will compile and prepare in QuickBooks the necessary documentation that will allow a CPA to actually make these filings. John reports that he has interviewed another qualified CPA – Erin Berry- a certified forensic CPA whose Practice Partner is a former IRS Agent / CPA to possibly handle this process for DVPA. Her fees are \$125/hour which is less than the other CPA firm at \$250 hour. Both firms are well qualified to handle the process.

A motion was made by Dan Tollman to engage Erin Berry of Glenn R Millar CPA at an hourly rate of \$125 not to exceed a cost of \$1000. The motion was seconded by Jerry Kapp. The motion was passed unanimously.

Name the Newsletter Contest – Update

George Zukauckas reports that nine potential names were received from the Membership. The *Name the Newsletter committee* has narrowed the selection for DVPA BOD to vote on are: “*Around the Pattern*” and “*The Deer Valley Beacon*”. A BOD vote was taken and *Around the Pattern* was selected. Ed Miller was the submitter of the name and has won a Deer Valley Flight Bag.

NEW BUSINESS

Establishment of an Election Committee

George Zukauckas indicated that DVPA’s Annual Membership Meeting and General Election are coming up in February 2011. He states that there will 4 Director Positions available. George is requesting that a BOD member come forward and volunteer to head the candidate recruitment committee. A brief discussion ensued. No person was selected. It was decided to table this discussion until October’s meeting.

This meeting was adjourned at 6:50. Motioned by Chuck Crinnian Seconded by Dan Tollman

Minutes taken and submitted by Mert Bean – DVPA Board member – substitute Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes October 21, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

The Monthly Meeting was held at the DVT Terminal Building and began at 7:03 PM.

Directors present were: George Zukauckas, Dr Chuck Crinnian, Dan Tollman, Mike Gibbs, Mert Bean, Ken Cada, Bill Antonucci, Bill Woods, Jerry Kapp, and Dalia Bureker. Absent were Ed Chauza who gave his proxy to Dalia Bureker, and John Ferry who gave his proxy to George Zukauckas. Guest members attending: Doug Bronson.

Minutes

September's Minutes were approved via motion moved by Dan Tollman and seconded by Ken Cada.

Treasurer's Report

John Ferry, Treasurer was absent and President George Zukauckas gave a summary of the activity on a slide show presentation and later emailed a copy to Secretary Dalia Bureker. Total Assets of all accounts as of Sep 30, 2010 were \$24,366. The comprehensive income statement shows a loss of \$58.83 for Sep. Additional info was provided as noted below.

- Years 1993 to 2008 have been entered into QuickBooks and the general ledgers have been created.
- Year 2009 is underway and I hope to have it completed in the next week, then the general ledgers for 2007, 2008, and 2009 can go to the tax preparers.
- As soon as 2009 is entered, then the application for 501 (c)(4) will begin. Estimated to have this completed by the November meeting and it can then be sent. We will need the tax returns to accompany this.
- We need to review with a tax accountant the implications of our ancillary activities that generate revenue. I have a concern that some of them may be considered "outside the scope of our normal function" and thusly be taxable even though we will hopefully be granted tax exempt status for 2010 and beyond.
- ALL donated items that we "give away" MUST be logged and the current fair market value recorded so that we can keep up to date records of the amounts. These should be given to the Treasurer prior to the event so that nothing is missed.

Membership

Dan Tollman, Chairperson reported no change in membership size; however, there were 8 new members as a result of the mailing to non-member tenants and the change will be reflected in next month's report.

Active = 545 (September 545 No change from last month). Active Members that Expire in 2010 = **503**

- Complimentary = 3
- Directors = 12 Officers = 4
- Active Members With Email Address = 483
- Active Members Without Email Address = 62
- Associate Email Address = 4
- Active Members requesting Snail Mail = 2

OLD BUSINESS

Tax Return: Treasurer John Ferry was absent and will report status at the next meeting.

NEW BUSINESS / COMMITTEE REPORTS

Annual Membership Event: Chairperson Dr. Chuck reported the event is on course for 11/6/10. He and his committee hung the new flyers "Roundup at DVT Corral" at all restrooms on the airport. We have 7 committed sponsors and 9-10 aircraft displays including a tethered balloon. Additionally, 6 non-vendor organizations will participate thus far. The following volunteers are assigned:

- Venue Coordinator – Ken Cada/Doug Bronson
- Air Boss – Dee Grimm
- Sponsor/Vendor Relations: Mert Bean

- Membership – Dan Tollman/Dalia Bureker
- Guest Services: Bill woods/Jerry Kapp/Mike Gibbs
- Volunteer Coordinator – George Zukauckas/Jerry Kapp
- Communications – George Zukauckas/Jerry Kapp
- Finance – John Ferry
- Logistics/Merchandise – Bill Antonucci/Ed Chauza

Pre-event Briefing - 11/4/10 at 7 PM at the airport terminal building
Setup and startup – Nov 6 at 8 AM

Things to do - Target shooting, Dunk Tank, Sponsor Review, Kidz Aviation section, Paper airplane contest, Game Shows
 Lunch – Western Barbecue at \$10 – adults, \$5 – kids. It will be catered by DVT Restaurant.

Attire – Directors & volunteers are encouraged to dress in a Western style.

Hospitality Hanger: Chairperson Dr. Chuck reported on the last HH event on 10/9/10, which was a “garage” sale. He commented the event had a lower participation than in past events, and asked for feedback. Partially, it was due to a fly-in event to Wickenburg and partially some felt it was not promoted as much. All agreed it was a successful event with 45 or so attendees.

- **Events Committee** - Dr. Chuck suggested combining all events under one roof to help reduce duplicated efforts. It was agreed a new Events Committee will be chaired by Dr. Chuck Crinnian as an added VP responsibility and because he is already the Chair for 2 of the 3 committees. Under this umbrella, the following committees will continue to work with their respective Chairs but in coordination with each other: Hospitality Hanger, Activities and Annual Membership Event.

Activities

Chairman Ed Chauza was absent and Dalia Bureker reported on his behalf on the Sep 16 Dinner Meeting that included two speakers from TSA and NOAA Weather who gave very informative presentations. It was another successful event with 50+ attending.

Activities Committee Report (October 21, 2010):

The Activities Committee conducted the 3Q2010 dinner meeting on Thursday, September 16, 2010. It was held at the DVT restaurant with dinner before the meeting starting at 6pm followed by the program at 7pm. Two speakers - Mark Hollingsworth, Field Intelligence Officer from the Phoenix TSA Office and Leslie Wanek, Meteorologist from the Phoenix National Weather Service office were the guest speakers.

Fifty plus people were in attendance. The DVPA dinner meeting coincided with the SDL EAA monthly meeting on the same evening who also had a popular speaker. The dinner meeting was concluded with a series of raffles to obtain revenue to cover event expenses. The featured sponsor for the dinner meeting was DVT FBO Atlantic Aviation. Our gracious thanks go to Atlantic for volunteering to make the September dinner meeting a huge success with the DVT tenants. The following raffle prizes were awarded as follows:

- Atlantic Aviation Gift Basket w\$50 gas card – Bob Wirth
- Atlantic Aviation Flt Bag w\$25 gas card – John Irvine
- Atlantic Aviation Flt Bag w\$25 gas card - Mark Garnreiter
- DVPA Flt Bag – Mark Garnreiter
- DVT Logo Shirt – Warren McIlvoy
- 50/50 Raffle (\$37) – Jim Kahn

Publications: Larry Burgess, Chair and Editor of this committee was absent. President George urged all to review all materials carefully before publishing. The last renewal/new membership flyer was not proofed as carefully and subsequently the cost for the annual membership dues was omitted. It was decided the Board and/or Publications Committee review all drafts before publishing.

Merchandise

Bill Antonucci reported he has the merchandise including picnic supplies in his hanger. The detailed inventory was given to John Ferry electronically per previous meeting discussions. Bill mentioned the inventory is still very high except for large size shirts and kaki caps.

- **Storage Room:** President George informed the Board DVT Manager graciously agreed to allow DVPA the use of a storage room on the north ramp near hanger row 45, west end. All DVPA inventory, supplies and records will be stored at this location. Details to follow.

Membership

Dan Tollman, Chairperson reported he mailed new member and renewal flyers to all tenants at DVT. The mailer included a returned self-addressed envelope and the Annual Membership Event flyer. Tally of all membership status is noted above.

Planning and Steering: Mike Gibbs, Chair will hold a meeting after the Annual Membership Event on goals and suggestions for 2011.

Elections: President George Zukauckas asked for a volunteer to chair the Nominations committee for the elections in February 2011. There are 4 Board Directors slots to fill with the expiring terms of Bill Antonucci, Mert Bean, Mike Gibbs and Ed Chauza. There is also one director to confirm – Ken Cada. Jerry Kapp volunteered to chair this committee.

Purchases

- **Furniture Purchase:** Ken Cada motioned to spend up to \$500 for 4 new 6' folding tables @ \$50 each and padded chairs @ \$15/each. It was seconded by Dan Tollman. Nine directors (including John Ferry's vote by proxy) approved, two directors opposing - Dalia Bureker and Ed Chauza by proxy, and one abstained – Mike Gibbs. The motion passed by the majority of votes. Ken Cada will purchase the furniture.
- **Microphone Purchase:** Ken Cada suggested we replace the faulty microphone. George Zukauckas reminded the Board he purchased an inexpensive mic and he believes it is a connection problem. He will investigate the possibility of repairing or exchanging the mic with a better one at the store he bought it. Ken made a motion to spend up to \$75 on a new/exchange mic. Bill Antonucci seconded. All approved.

George Zukauckas mentioned some tenants are upset with the stored trailers on the field. He said to refer them to Leslie at PHX DVT aviation office.

Calendar of Events & General Info:

George noted the upcoming events as follows:

- 11/6/10 – Annual Membership Event/Picnic
- 1/22/11 – Hospitality Hanger
- 4/23/11 – Hospitality Hanger

Meeting was adjourned at 8:55 PM. Motioned by Dan Tollman and seconded by Jerry Kapp.

Minutes taken and submitted by ***Dalia Bureker***, Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes November 18th, 2010

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting commenced at 7:05 PM and was conducted at the Deer Valley Terminal – Upstairs-Meeting Room. This was our regularly scheduled monthly meeting.

Directors present were: Ed Chauza, Mert Bean, George Zukauckas, Dr.Chuck Crinnian, Dan Tollman, , Bill Woods, Jerry Kapp, John Ferry , Mike Gibbs, Bill Antonucci, Ken Cada

Directors absent: Dalia Burecker – no proxy given

Visitors –Larry Burgess

Agenda

Approve October Minutes – Jerry Kapp motioned for approval of October minutes. The motion was seconded by Ken Cada. The acceptance of the minutes was passed by BOD.

Treasurer Report – John Ferry presented his Treasurer’s report for the month of October. He reports a net income of \$1542.52. His report also included the purchase of tables and chairs for use at Hospitality and Picnic events. Total cost \$497.08. Current balance of all DVPA accounts through month-end October 2010 is \$27,287.66. The Treasurer’s report was approved by a majority vote of the BOD on 11/29/2010.

Membership Status – Dan Tollman reports that through 11/18/2010, our present membership is at 597 members. That includes 36 new members. Dan also indicated that he would send out a second request to the non-renewing members within the next couple of weeks.

Old Business

Tax Returns / Application – John Ferry reports that he has met with our accountant and is ready to turn DVPA’s financial information over to her for tax preparation. Additionally, she will submit an application to the IRS for a C4 corporation designation. John reports that she will begin work on all on 11/18/2010. He anticipates that it should only require a couple of hours of the CPA’s time to complete the task. John also advises

that he compiled all of DVPA records since 1993 into a QuickBooks program for our CPA's use and future DVPA Treasury duties.

Picnic 2010 Recap – Chuck / John – Chuck Crinnian, Picnic Chair, reports that this year's Picnic was a success. The goal of achieving renewal and new members was accomplished and evidenced by Dan Tollman's Membership report. The tentative Picnic revenue's total \$1453 which is three times as much as last year's Picnic. There are minor adjustments pending for several small expenses to be reported and reimbursed. Chuck also reported the deferment of the previously scheduled Dunk Tank (already paid for) to a Hospitality Hangar Event in the spring or summer. Lastly Chuck presented a recap of "Areas to Improve on" for the next Picnic in November 2011. A comment was made by George that Art Fairbanks and Judy Ross of City of Phoenix Aviation were most impressed with our Picnic Event.

New Business

Committee Reports

Hospitality Hanger – Chuck Crinnian deferred reporting on the upcoming Hospitality Event scheduled for January 22nd until December's meeting. He is still busy with finalizing the details from the Picnic.

Publications – Larry Burgess reports that George Zukauckas and Mike Gibbs have been handling past NOTAMS and Around the Pattern (ATP) news line. He did request that BOD members submit their articles for December's ATP. George reported that there has been some interest by an FBO for advertising in December's ATP.

Planning and Steering Committee- Mike Gibbs – no update. He advises that the Committee is to meet in early December and will report at the next meeting.

Activities Committee – Chuck / Ed – Chuck Crinnian announces the resignation of Ed Chauza as chairperson from the Activities Committee. Chuck Crinnian, as Event Committee chairperson, will now be heading up the Activities committee. All DVPA events will be now be centrally handled by the Activities Committee.

Merchandise – Bill Antonucci reports that due to the raffle prize giveaways at the Picnic that our inventory has been significantly reduced. Only odd sizes and factory seconds remain. Bill also reports difficulty in aligning schedules with Mike Hoza of the Pilot store to secure an inventory and sales report on items sold through his store. He will pursue and report back at December's meeting.

Membership - Dan Tollman already reported earlier in the evening.

Director Nomination- Jerry Kapp advises that he will begin work on securing potential BOD nominees after Thanksgiving. He will make a formal report at December's meeting.

Change Banks? – In board discussions led by George, John and Dan, there is a major banking inconvenience to DVPA, due to the lack of the Mutual Omaha's locations and their antiquated online banking capabilities. The Branch across from DVT was closed in June 2010. Both Dan Tollman and John Ferry report that it is very arduous for them to make deposits and conduct bank transactions at the remaining MOH locations. The board requested John to explore moving the bank accounts to a "major" bank that has multi locations and offers a more robust online package.

Membership/Dues policy – John / All – discussion ensued regarding the procedure and cost associated with a new member joining DVPA midterm. It was determined that this subject was addressed at a previous Board meeting. Ed Chauza is to locate the discussion in the previous Minutes report at December's meeting.

Upcoming DVPA Events

Wednesday December 15th 2010 – December "Christmas Treat" dinner meeting

Saturday, January 22nd 2011 - DVPA Hospitality Hangar

Saturday, April 23rd 2011 - DVPA Hospitality Hangar

Action Items

Banking – John Ferry to explore and report on possible replacement Banks

Mid-term membership handling – Ed Chauza to check previous minutes for decisions made and report at next meeting.

Around the Pattern (ATP) advertising– George Zukauckas or Mike Gibbs to follow up with FBO for possible advertising in December's ATP.

Open Forum

DVPA TV – George Zukauckas reports that that the flat screen TV in the upstairs meeting room will be relocated to the DVT terminal lobby. Art Fairbanks, DVT Airport Mgr, has indicated that DVPA could have use of this TV display to promote

DVPA and public service announcements for the aviation community. George and Chuck are to provide updates as they are learned from the City of Phoenix.

Open Forum Continued

Operation Raincheck – Ed advises that there may be an opportunity to participate in Operation Raincheck in March 2011. Group size would be limited to 25.

Aviation Day – Bill Antonucci reports that Aviation Day is scheduled at the Capital for 01/19/2011. DVPA has participated in the past with a display table and the luncheon activities. Bill suggested that we make a \$100 donation to the Event. Ken Cada presented a motion for this. It was seconded by Chuck Crinnian. The motion was passed unanimously.

AOPA request for feedback – Bill Antonucci reports, as the AOPA ASN for DVT, that AOPA has requested feedback from our tenants on possible problems incurred while transitioning the Luke Special Use airspace. Bill will work on a release that will be sent our members via DVPA's NOTAMS.

Adjourn at adjourned at 9:50 pm. Jerry Kapp motioned for adjournment. Bill Wood seconded.

Minutes taken by Mert Bean – substituting for Secretary.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes December 15, 2010

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

The Monthly Meeting was held at the DVT Restaurant and began at 5:37 PM. It was an abbreviated meeting and was combined with preparing the traditional Christmas treats trays.

Directors present were: George Zukauckas, Dr Chuck Crinnian, Dan Tollman, Mert Bean, Ken Cada, Bill Antonucci, Bill Woods, Jerry Kapp, and Dalia Bureker. Absent were Ed Chauza and Mike Gibbs who gave their proxy to Dalia Bureker, and John Ferry who gave his proxy to George Zukauckas. Guest members attending: several for the Christmas Treats event.

Minutes

October Minutes were approved via email and ratified at the December meeting.

November Minutes were approved via motion moved by Dan Tollman and seconded by Bill Antonucci.

Treasurer's Report

John Ferry, Treasurer was absent and President George Zukauckas gave a summary of the activity and a hard copy to Secretary Dalia Bureker. Total Assets of all accounts as of Nov 30, 2010 were \$28,806.94. The comprehensive Income Statement shows a gain of \$2,287.13. It was mostly attributed to payment of membership dues and picnic proceeds/donations. The Treasurer report was approved via a motion by Bill Antonucci and seconded by Dan Tollman.

Membership

Dan Tollman, Chairperson, did not have an updated status on membership. He will provide it at the January's meeting after tallying the results from the activity at the annual picnic.

OLD BUSINESS

Tax Return: Treasurer John Ferry was absent and will report at the next meeting. President George Zukauckas reported there will be a tax liability to pay that includes penalty and possible interest. John is working with the accountant to file for the C-4 status before year end. George said the 2nd page of the application for the C-4 requires we provide info on "activities and operational information" to support our request for the C-4 status.

Action Item: all Board members are asked to send their input to John on what the organization does specifically in addition to what is in our Mission Statement. Dr. Chuck Crinnian will start the chain of write-up and each Board member will need to add to it ASAP. The completed application must be submitted to IRS by 12/31/10.

Membership: A discussion was made entertaining the possibility of changing the membership year from the current period ending each October to a calendar year or a rolling membership year. President George reminded us we will need to make a change to the by-laws which require DVPA members to vote on and approve. A suggestion was made to include a motion in the next mailing with the annual ballot for electing the new Board.

Action Item: Jerry Kapp and Dan Tollman will work on providing the Board their suggestion on how and if membership expiration date be changed and how to implemented.

NEW BUSINESS / COMMITTEE REPORTS

Events Committee: Chairperson Dr. Chuck reminded us of the next scheduled activities as follows:

- **Hospitality Hanger:** the next one is on 1/22/10, which will be a safety/wings credit meeting and will be presented by FSDO. It will be held at Bill Antonucci's hanger #24-1.
- **Hospitality Hanger:** April 23, 2011

Merchandise

Bill Antonucci reported the pilot shop owner would like to buy our merchandise at cost and sell it direct. He also offered to buy our DVPA logo, and make donations to our association periodically. Ken Cada suggested we give the shop a permit for a period of time to use the logo and renew it thereafter.

Action Item: Bill will get more feedback from the shop owner and report to us at the next meeting.

Nominations Committee: Chairperson Jerry Kapp reported he has 6 candidates interested to fill the 4 open Board positions.

Calendar of Events & General Info:

Dr. Chuck noted the upcoming events as follows:

- 1/22/11 – Hospitality Hanger

- 4/23/11 – Hospitality Hanger

The Board Meeting was adjourned at 6:20 PM. Motioned by Bill Antonucci and seconded by Jerry Kapp.

Following the meeting, members enjoyed each other's company over a dinner they ordered from the restaurant's menu. Following dinner, members helped with creating 9 large trays filled with holiday treats. They were scheduled to be delivered by several members the next morning to businesses on the airport including 2 trays to the DVT Tower, 1 tray to DVT Admin, 1 tray to DVT Operations and 1 tray to the police dept.

Minutes taken and submitted by **Dalia Bureker**, Secretary.