



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership and Safety Action Team
Date: Wednesday, December 19, 2007-1:30-2:30 p.m.
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Brad Kathrins, Cutter Aviation, Aaron Davis, Cutter Aviation, Art Rosen, AOPA., Harold Sharp, FAA, Raymond Weigold DVTPA, Dee Grimm, Tenant, Robert Wirth, Tenant, Mike Rich, CAP, Robyn Sullivan City of Phoenix, Jim Delong, Pan Am, Pete Hatchett, Westwind, Mary Schilling, City of Phoenix, Matt Wright, Atlantic Aviation, Ken Cada, Tenant, Jim Russell, Tenant, Bill Blackwell, Tenant, W.T. "Doc" Brown, City of Phoenix, Robert Gunther City of Phoenix, Tim Gift, City of Phoenix, Gary Mascaro, City of Phoenix

Introductions were made due to many new attendees.

Topics of discussion:

1. RFP's Corporate Sites-Aviation Business & Properties- Robyn Sullivan

- End User-Closed
- 2-acre Commercial Developer-Release early February
- 20-acre improved land developer-RFP is on the street. Art Rosen asked when it went through the Phoenix Aviation Advisory Board and Robyn Sullivan advised it did not have to go through them. The City Council approved addendum for a 25 year lease with a 3-10 year option up to a total of 55 years.
- Robyn Sullivan advised the self fueling facility on the north side is still in the development stage and will provide updates as she receives them. She passed out business cards for those requesting one.

2. South Ramp Construction/Security Lighting/Signage-Gary Mascaro

- In process-Area 1 and Area 2.
- Gary Mascaro thanked the Deer Valley Airport Pilot's Association for their assistance in the project. We had approximately 98 percent of the tenants were cooperative for the project which impacted approximately 150 tenants.
- The scheduled time frame for Phase 1 should end this month and should be moving forward quarterly.
- Due to the Super Bowl all aircraft will be relocated back to their original spaces. The flight schools will relocate their aircraft during this time frame.

**South Ramp Construction/Security Lighting/Signage-Gary Mascaro
(continued)**

- Art Rosen asked if we will go back to the original schedule? Gary replied the schedule is still on for the April/May time frame, but is subject to change due to any weather delays, etc.
- Mike Rich from CAP asked if their area will be affected. Gary said if it is on the map then yes as nothing has changed.
- Matt Wright from Atlantic asked if the northwest ramp is cleared for the flight schools operation January 31st-February 4th? Gary stated yes for both Pan Am and Westwind.
- Art Rosen questioned if the flight schools will be shutting down on Monday and Jim Delong –Pan Am said they would be.

3. WIFI

- Still working on it. Qwest is controlling the situation. Should be completed by Super Bowl within the next three (3) weeks. It will cover the entire terminal building.

4. Access Control Phase II-North side Parking Areas/South side

- Access gates changed to the access card readers. North side parking is finished. Have a few punch list items. There are a few gates that are still chained should be completed soon. The south side will start in mid-January. Gates will be modified to the access card readers. The lease hold gates on Cutter and Atlantic are their responsibility to obtain access.

5. Hangar Inspection Program

- Hangar inspections will begin in January. This year will be very aggressive. Scheduled to be completed in three (3) weeks. Overall they should be in compliance. The GA Handbook is our rules and regulations. We expect our supervisors to enforce the rules. Any major issues will be considered in non-compliance. Wendy Swanson will be at most of the inspections and Mary Schilling with the City of Phoenix Fire Department will be present during the inspections. Electrical modifications was a big issue last year. Tenants that are not approved last year and still have modifications in will be in non-compliance. Christine Thomas, the City of Phoenix Electrical Inspector will be available to evaluate.
- Bob Wirth questioned the City's responsibility for fire extinguishers be in compliance. Tenants need to take down their personal fire extinguisher and put the City's up. Any personal ones will need to be serviced yearly if they are present in the hangar, per Fire code.

6. Super Bowl-Gary Mascaro

- The airport has worked with the City of Phoenix Police and they are very supportive. T.S.A. and Police will be present during that weekend. We will be working with the F.B.O's and the FAA Tower. Operational plans are coming.
- Deer Valley should not be impacted until prior to the Super Bowl weekend; Thursday or Friday.
- We have cancelled the January 23, 2008, meeting due to the Super Bowl preparations.
- We encourage the tenants to remain away from the airport during February 1-4, 2008, if possible, as it will be extremely busy. Gates 1 and 2 will be deactivated for tenants. Only Atlantic and Cutter customers will have access. Please refer tenants to use Gates 3 and 4.
- Mike Rich from C.A.P. advised they are conducting a mission that weekend and Gary advised they should do business as usual, but it would not hurt to advise the tower.
- Harold Sharp-FAA Tower- announced they would be extending their operations, Saturday and Sunday open until midnight. Friday is flexible. Scottsdale have extended their hours of operation, too.

7. Tower Update-Harold Sharp

- Receiving a lot of visitors. Found out due to all the rain, the new roof leaks. Everything is running pretty good. The TFR is out for the Super Bowl.

7. Miscellaneous

- Art Rosen announced the General Aviation Handbook is recognized as one of the best by A.O.P.A. He wanted to thank the DVPA for the letters.
- Gary advised the Minimum Standards is on hold until January according to the Project Manager, Barney Helmick. They will have to go through the public process then to P.A.A.B in March.
- Matt from Atlantic Aviation said 'Happy Holidays' to the committee and passed out hats for everyone. He mentioned the Food Drive for the Month of December they are conducting will go to St. Mary's Food Bank. The food will be picked up on Friday and thanked Cutter for their support on the event.

Meeting adjourned 2:15 p.m.

Minutes taken by:

Leslie Henley