



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership and Safety Action Team
Date: Wednesday, February 20, 2008,-1:30-2:30 p.m.
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Brad Kathrins, Cutter Aviation, Aaron Davis, Cutter Aviation, Ed Chauza, Tenant, Art Rosen, AOPA., Harold Sharp, FAA, Raymond Weigold DVTPA, Robert Wirth, Tenant, Mike Rich, CAP, Jim DeLong, Pan Am, Pete Hatchett. Westwind, Mary Schilling, City of Phoenix, Matt Wright, Atlantic Aviation, Bill Blackwell, Tenant, Robert Gunther, City of Phoenix, Tim Gift, City of Phoenix, Gary Mascaro, City of Phoenix

Topics of discussion:

1. RFP's Corporate Sites-Gary Mascaro for Business and Properties Division

- End User-Closed-Request is at the Phoenix Advisory Board. Company is called Aero Works and will develop parcels 6 and 7.
- 2-acre Commercial Developer- routing for aviation approval and will be issued in the next 45 days.
- 20-acre improved land developer- Bid will close March 17. There is significant interest.

2. South Ramp Construction/Security Lighting/Signage

- We are finding some unforeseen conditions with subgrade issues that we are attempting to resolve. Area 1 is complete and area 2 is being worked on at this time. We posted "Do Not Enter" signs but tenants went into the construction area and received NOVs. Mike Rich asked if there was a power outage, it was an APS outage.

3. WIFI

- Was completed in January prior to the Super Bowl.

4. Access Control Phase II-Southside conduit installation.

- Completion date should be May 1. The south side conduit is being installed. We will be meeting with the FBO's to discuss how they will do security on their leasehold and is expecting it. Jim DeLong advised that the gates are not closing due to a mechanical problem and will look in on it. Gate #6 is being repaired today as the gate kept failing. The problem has been due to a faulty board.

5. Upcoming Construction Projects

- FAA tower demolition should begin in approximately six (6) weeks. Contractor mentioned a crane going up to Cutter. Cutter needs advance notice and will help with this project. The crane should be up in ten (10) minute intervals. They need to work around Cutter. The trailer will be moved by March 4th.
- Airfield will be micro sealed. Gary Jagers, project manager working for DVT is putting a package together for Aviation. In July we will be looking at doing the micro seal on the runway. Details to follow.
- The runway safety area/run-up areas are out for proposals. Anticipate approximately \$1 million in safety area infield improvements and \$500K in signage upgrades. Selections should be in April. Will go to Phoenix Aviation Advisory Board in May and then to City Council in June.

6. Hangar Inspections Program

- 755 hangars inspected; 207 non-compliant, 27%. Status 2nd inspections are starting today, February 20th.
- Most of the non-compliant hangars are peg boards, combustible items which is a building code issue. Approval by Development Services to get approval as required by the airport rules and regulations. Most non-compliant issues were minor. Very few fire violations. Much better this year. Several electrical modifications were evaluated and four green tags were issued by the inspection for approval. We anticipate a more aggressive schedule for next year with completion next February.
- Tenants that are still in non-compliant will receive a second letter by the Business Office and they will be given ten (10) days to comply. Failure to comply will result in termination of their aircraft storage permit.

7. Super Bowl Weekend Debrief

- Deer Valley Airport was very busy, especially the FBO's. All comments received were very good. Did not receive one negative phone call. Did receive a lot of phone calls concerning the F-18 and the noise impact. Ed Chauza said the weather (cloud cover) was a factor.
- Brad Kathrins said Scottsdale was shut down and Sky Harbor was diverting aircraft to Deer Valley Airport. It went real well at both airports. The only delays were to Las Vegas from Phoenix. There was an issue with constant cancellations and re-bookings.
- Brad Kathrins said transportation access was a bigger challenge at Sky Harbor.
- There was an excess of 100,000 gallons of fuel sold. 114,000 gallons at Atlantic and 60,000 gallons at Cutter, approximately.

- Matthew Wright gave kudos to the Tower's team. They did a great job!
- The flight schools repositioning their aircraft were a huge help.
- Art Rosen – said with the help of the Deer Valley Pilot's Association we had the tenant's cooperation. And of course the City staff helped make it a big success.
- The airport complimented the FBOs and their staff increased their security and challenging of individuals on their ramp area.

8. Tower Update-Harold Sharp

- Roof quit leaking-no rain.
- Giving a lot of tours.

9. Minimum Standards

- Will be going to the subcommittee board in March and in the third week to the Phoenix Aviation Advisory Board for approval. Ample notice will be provided to this group and the tenants at DVT when the project manager submits this through the public process.
- The fees portion has to go to Council. Anticipate in April.

10. Miscellaneous

- Art Rosen-Congratulated the FBO's and Operation's staff on and outstanding job. He has not received a negative word. Preparation was the key.
- Ed Chauza-AOPA is doing an article on "Day in the Life at Phoenix Deer Valley Airport". He commented that Police did a great job with their presence and there were no problems with TSA.
- Ray Weigold questioned the status of the self-fueling project. The manager, Mr. Olsen has to still submit site plans and they have to go through the Tenant Improvement process. There was a set back by their contractor due to the Super Bowl. Should be finished in April/May time period, according to the tenant.
- Mike Rich-Inquired the gate between CAP and the parking area. Will there be a card reader as they would prefer a key pad for the gate. Gary stated that should not be a problem to accommodate their needs.
- Gary announced that Advantage Avionics decided to vacate their hangar. The Business office is working diligently to issue an RFP for almost any aeronautical uses that are specified in the Minimum Standards.

Meeting Adjourned: 2:15 p.m.

Minutes taken by:

**Leslie R. Henley
City of Phoenix**

