



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership
Date: Wednesday, June 18, 2008 1:30-2:30 p.m.
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Steve Prieser, Cutter Aviation, Aaron Davis, Cutter Aviation, W.T. "Doc" Phoenix Police Department, Robert Gunther, Phoenix Police Department, Rick Wielebski, Atlantic Aviation, Jim Russell, Tenant, Jim Delong, Pan Am, Travis Trexler, Pan Am, Pete Hatchett, Westwind School, Mary Schilling, Phoenix Fire Department, Tim Gift, Phoenix Fire Department, Bob Wirth, Tenant, Michael Rich, C.A.P., Bill Blackwell, Tenant, Ken Cada, D.V.P.A., Sandra Torres, C.O.P., Business & Properties, Robyn Sullivan, C.O.P., Business & Properties, Gary Mascaro, C.O.P. Deer Valley Airport Manager

Introductions were made due to the number of new attendees:

Topics of discussion:

1. RFP's Corporate Sites-Business and Properties Division-Sandra Torres

- a) End User-AeroWrx,-working with Aero Wrx to complete the lease agreement. No construction activity yet. Council approved agreement several months ago.
- b) 2-acre Commercial Developer
 - Pending issuance upon completion of the 20-acre RFP.
 - Releasing RFP with the ability to do limited commercial activity possibly in July. Will confirm with specific dates and report back to the group.
- c) 20-acre unimproved land developer
 - Received 1 proposal and is being reviewed for responsiveness. Monday was the deadline.
- d) Vacant Advantage Avionics Hangar
 - The Business & Properties division will be doing direct negotiations instead of RFP process. Any interest in this leasehold should be directed to Sandra Torres. She will coordinate discussions.
- e) Self Fueling Island-Conceptual Design Review
 - Contractor submitted 100% completed plans.
 - Construction should begin late July and be completed 11/1/08, but dates are subject to change.
 - Bill Blackwell questions the 30-60 days of construction as was originally discussed. Sandra responds that the tenant improvement

process needs to be implemented. The City needed completed plans and staff to look at them.

- Rent will start as written in the original lease agreement, in September.
 - Bob Wirth stated the tenants are interested in process and like the regular updates.
- f) Business and Properties-Sky Harbor Executive Hangar
- The RFP is now closed.
 - Received one proposal.

2. Minimum Standards

- a) PAAB review and discussion and fee approval on the implementation of the minimum standards will be June 19th. Jim Delong advised to Gary that the fee approval will not be until the fall according to his information. Gary Mascaro was not aware will advise the committee when it is scheduled. Will send out an email (email was sent confirming that same day to the partnership group.)

3. South Ramp Construction/Security Lighting/Signage.

- a) Ramp is completed. Awaiting GMP 2 in August for Council approval.
- b) Security lighting is complete except the northwest ramp. Not active yet as we are waiting for A.P.S. to build their transformer.
- c) All the movement area signage is put in. Very pleased with the results.
- d) Total cost for GMP 1 was \$7 million.
- e) Planning on moving forward on the second phase end of August. Waiting on the Notice to Proceed from the City Council, sometime in September. In process of them evaluating how much can be done based on the estimated dollar amount of \$4 million. Bob Wirth asked what would be included. Gary showed on the board the west covered tie downs and east ramp area as the priority.
- f) Aaron Davis from Cutter mentioned their parking lot was damaged due to the trucks moving all the dirt from the ramp project and the FAA tower removal. Gary will try to evaluate on doing some repair now, however, no reconstruction work will need to be done in the entire terminal parking area in the future. He will follow up on this and have staff update Cutter directly.
- g) Have to prioritize certain areas for the next phase for FAA to possibly allocate funding to complete the areas. More to follow.
- h) It was asked if we have wait list for open tie downs. Leslie Henley informed them there is no wait list at this time for open tie downs, but are for covered and hangars.
- i) Area 4 is complete and staff is making phone calls advising tenants they can relocate back to their original spaces.

4. Construction Projects.

- a) Crackseal/Microseal.

- We will be having a full runway closure (South Runway). This will be July 7-July 11 five (5) days from 9 p.m. July 7th through 9 p.m. July 11. The contractor will be completing the final crackseal and microseal of the runway and all the connectors as well as a large part of Taxiway “C”.
 - Taxiway “C will be open in sections throughout the process.
 - North runway will stay open at all times.
 - NOTAMS will be sent out to provide specifics.
- b) Master Design-RSA Improvements/Hill Removal Airfield Signage/Run-Up Area
- Council approval is scheduled for Designer on June 18th.
 - CSW is the construction contractor for this project.
 - Jim Russell with D.V.P.A., asked why there are piles of dirt on the northeast area. Gary stated the purpose of the dirt is for the runway safety area work as it appears many of the areas need to be filled in.
 - FAA issued us a grant for approximately \$1.1 million based on our estimated to remove the hill on the east side. The Business office is working diligently to get an agreement with our neighbor south of us, Ferguson Plumbing, to remove their portion too. Anticipated removal of the hill by the end of the year.

5. Tower Update

- There is no representative from the FAA. Harold Sharp is still at Deer Valley until the end of July.

6. Miscellaneous

- Gary Mascaro thanked Aaron and Cutter staff for help assisting the ramp project and the tower demo as they were significantly impacted during that time.
- Aaron advised the tenants are driving too fast on the ramp according to his staff and at are crossing in front of a taxing aircraft. Gary stated that operations staff will do their best to continue to monitor the situation and enforce when possible the rules. Gary also requested that when this occurs to let us know what gate that individual entered from so operations can track these individuals through the access system.
- Ken Cada offered to put this information in the Deer Valley Pilots Association Newsletter about these continued occurrences from tenants. This is definitely a safety issue.

Meeting adjourned 1:55 p.m.

Minutes taken by:

Leslie R. Henley
Deer Valley Airport Administration