



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership and Safety Action Team  
Date: Wednesday, October 17, 2007-1:30-2:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Ed Chauza–Tenant, Art Rosen, AOPA, Bill Blackwell-Tenant, Dee Grimm-Tenant, Jim Tardi-Pan Am, Raymond Weigold-DVPA, Dave Tunheim, Honeywell, Mary Schilling, Fire, Michael Rich-CAP, Harold Sharp-FAA, “Doc” Brown, PHX P.D., John Ramsey, PHX P.D., Robert Gunther, PHX P.D., Gary Mascaro-City of Phoenix.

Topics of discussion:

**1. RFP’s Update-Gary Mascaro**

- Corporate Hangar Sites-Estimated time frame to issue the RFP for (End User) and (20 acre developer) is going to be in the October-November time frame. The commercial parcels and the 20 acre parcel are the somewhat similar business opportunities. They will be permitted to have the ability to conduct self-fueling on the site with their based tenants. In addition, they will be permitted to conduct limited commercial activity; aircraft charter and management activities, if they choose to do so. An End-user is an individual who owns a corporate aircraft that would like to build his own facility to park his own aircraft. They have no ability to conduct any commercial aeronautical activity in accordance with their lease agreement but will also have the ability to conduct self-fueling.

**2. South Ramp Construction/Security Lighting/Signage**

- GMP1-Scope Diagram 1<sup>st</sup> phase of the project was handed out and will be posted on our website in the future. The entire Phase1 should take six (6) months. The schedule is conservative and may be completed sooner. Terminal ramp will be reconstructed to accommodate gross maximum weight of 100,000 lbs. Second phase will be the west end. Third and final phase is the east end. The east end will take the longest. The northwest ramp will be used as the temporary tie-down location. No reconstruction of that ramp will be done until the next year. The time frame depends on the grant funding for the completion of the total project. Wendy and Leslie will be working on relocating aircraft to the northwest ramp. The areas under construction will be restricted for access until completed-**No exceptions**. Notices, flyers

and emails will be sent to the tenants. The signage and lighting installation should have no impact on FBO's.

**3. Runway 7R/25L Mill and Overlay-4 Inch overlay**

- There was an evaluation to strengthen the runway and realized the slope between the runway and taxiway would increase so significantly that it is a violation of our FAA Advisory Circular so the project will be re-evaluated. Our Deputy Aviation Director who is a Civil Engineer evaluated some alternatives and came up with a solution, to evaluate our pavement strengths of a life span not twenty years (20) which is typical life span but, based on what we are going to accommodate construction by next November. As a result with all the calculations our engineers stamp the approved revised weights which will accommodate the needs of the airport customers, based on the results of Runway 7R/25L. We will do maintenance to all pavements in the movement area in accordance with our Pavement Maintenance Program. We anticipate construction time frame be in July of 2008. Funding is a high priority by the City. The south runway was last done in 1999 and the north runway we have plenty of time left in the 20 year life span. The problem they did not strengthen the runway to accommodate the aircraft that are coming to the airport. The concern is the weight they base the overlay on in 1999. Our forecast states 75,000 lb. aircraft but within the next five (5) years the FAA forecasted that the 100,000 lb aircraft to be coming to Deer Valley Airport. Only on the south runway. The north runway meets all the requirements now and in the future.

**4. PD Air Support Construction-Sgt Ramsey**

- Request was made by PD to possibly work in conjunction with the airport's contractor conducting the South Ramp Reconstruction project when they reconstruct their apron area at the Air Support Unit leasehold.

**5. Hangar Repairs-Door Stops**

- We had an incident on the south hangars about a month and half ago a piece of the door stop on top of the hangar fell off and damaged the prop. We did an assessment and found eight (8) hangar rows that have this problem. October 22<sup>nd</sup> will weld the door stops correctly. They are different type of doors on the south side than the north side. We are coordinating with the tenants and giving them enough notice. Cutter is helping us out again to relocate aircraft. Thank you Cutter. Hangars rows 7-8, 10-11 and 15-18 are being repaired.

**6. Access Control Phase II-North side parking areas**

- We have shut down one of the pedestrian gates on the north side parking areas. We anticipate LP Steel to install all the new pedestrian

gates in a of the north side area gates. Our access control contractor, ASSI will be hooking up the system and making it a magnetic lock. Once completed they will move to the south side. Still waiting for funding for the conduit, so we don't have to do wireless. We worked with Game and Fish and CAP to modify their gate access points accordingly. Question was asked by Bill Blackwell if your driving privileges are revoked, will they will be losing their privilege to access to through the pedestrian gates. Gary confirmed that access privileges are for any access (either by foot or vehicle) and if these privileges are suspended or revoked, access to the airfield would be denied except if properly escorted in accordance with the rules.

#### **7. Patio Fence Expansion**

- We received approval for the contract to move forward. A schedule will be forthcoming. We will be conducting a pre-construction meeting. We are expanding the fencing area out to the Operations door so people can walk in and out and enjoy the area. If you need to access the tarmac area, just like it is now, use their access card. If it is a transient pilot, there will be a call box there and buzz the Operations staff and they will allow them to come to their plane. We will eventually replace the sliding door entering the patio area.

#### **8. Pardon Our Dust**

- We have a website we are utilizing now, [www.pardonourdust.com/dvt](http://www.pardonourdust.com/dvt). Sky Harbor uses it all the time. We have coordinated sending a lot of notices through their system. You can access it through [www.deervalleyairport.com](http://www.deervalleyairport.com), on the first page, very bottom right side. Click on that and it will go on their website. There is a sign up where you can put your email address in and receive notifications when different construction projects are commencing. In addition we are enhancing the system for any NOTAMS issued. Please go and check out this site. It is only for Deer Valley Airport's projects. We tried to separate it out. A flyer was sent out about a month ago. Please share with all your friends.

#### **9. Tower Glass Replacement-Harold Sharp**

- Done-October 2<sup>nd</sup>. Went smoother than expected and appreciate the scheduling. Tearing down the old tower after the Super Bowl. Flight checked the north radar a few weeks ago and it should be coming on line in the next week or so. They are way ahead of schedule. We provided the poster regarding exiting the runway system, to Pan Am, Westwind, and FBO's., emailed it out to the Pilot's Association. and on the board in the Flight Planning room. FAA is coming up on a 'hot spot' poster. It is basically an airport layout depicting where the hot spots are for aircraft activity. Basically any place you get off the

## **10. Forthcoming Airport Packet-Revised Rules and GA Handbook**

- GA handbook is done. Was approved a couple months ago. We haven't done anything with it except post it on our website. Our revised rules for access guidelines should be out shortly. Waiting for final signature from the Aviation Director. Leslie has a very large packet that she will be mailing to all the tenants with Aircraft Storage Permits.

## **11. Airport Minimum Standards**

- Barney Helmick, the Airport Manager at Goodyear is the project manager of this. Yesterday he told me that the Minimum Standards are pretty much done. He is waiting for final comments on the second group and currently has not received one comment. The comment deadline is the 19<sup>th</sup> of October. The first conversation I had with him is that this will be packaged together as one deal and will go to the Aviation Subcommittee, the Phoenix Advisory Board and then approved by the Aviation Director. The fee portion has to go to the City Council. The last I heard, it was going next month to the Subcommittee, late November to the Advisory Board to adopt the rules and the fee portion was going to the Council in December. Today he heard it is going to be bumped two (2) months. Not going to the Subcommittee until January time frame. Final fee adoption should be in the March time frame. He is going to get clarification of this since he is getting two different time frames. Once we get it clarified we will announce it and send notification. Once the rule is adopted it is instant. Upon implementation, the business office will provide ample notice to the business operators and give them some time to get permitted. Once the fees are implemented by City Council, it takes thirty (30) days for them to go into effect.

## **12. Master Plan**

- I placed a request to our Planning Department. The final draft is still in the process to being updated. There were a lot of comments that were not incorporated. Once those comments are incorporated in they are going to post the final draft. The City Council adopted it in July. The Airport Layout Plan is still being revised. A final book will be prepared and it all will be available electronically. Everybody who is a member of PAAB or the Planning Advisory Committee will get a hard copy. We will have an Executive Summary created by the consultant.

## **13. Miscellaneous**

- Update on the WiFi in the building was one request. I got an email today from our IT department. One of our delays is Qwest is not being responsive. They finally have a Project Manager on board to evaluate it. IT will keep pushing them. They might try to get a hold of Cox. FBO's have Qwest. Cox wants to be here. We don't have any updates now. We can reassure that WIFI will be available for Super Bowl.

#### **14. Roundtable**

- Art Rosen-Asked if the City closed on the property at 7<sup>th</sup> Ave and Happy Valley. Have not heard, but has been approved. The Water Treatment is a go. Art commented we won the deal on the 821 condos that were grandfathered under the zoning overlay. We met with the City and they agreed to buy the property and from the developer and put in a Water Treatment plant. So there will be no residential encroachment on 7<sup>th</sup> Ave. and Happy Valley. Will we have an update regarding the Super Bowl, next month? It is still too early. They won't probably know until a few weeks prior to Super Bowl. Barrett Jackson did not affect us one bit. This year we could get a lot of traffic. In Miami the month of January was when the big hit comes for reservations. We are requesting the FBO's evaluate what they have. It is tough to say at this time how many jets we can handle. The FAA tower will stay open until they need to stay open to, since it is a late game.
- Ed Chauza-We had a problem with communications last year with Fire Department calling tower and radios not working. A Letter of Agreement is in place and all communications during an incident flow through operations. Do we have dust control? Yes. We completed the dust palliative work at the end of runway 25L.
- Michael Rich-Asked a question for Bob Wirth concerning termites at the CAP building. We finally got a key so we can get into the building. There is new management.
- Jim DeLong-We will have a few helicopters running a few weeks. We have done this before and when the new crew comes in we will notify FAA tower.
- Robert Gunther introduces himself. He will be working along w/ Doc Brown at Phoenix Sky Harbor Airport Police Department.

Meeting adjourned



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Attendees: Brad Kathrins, Cutter Aviation, Aaron Davis, Cutter Aviation, Art Rosen, AOPA., Harold Sharp, FAA, Raymond Weigold DVTPA, Dee Grimm, Tenant, Robert Wirth, Tenant, Mike Rich, CAP, Robyn Sullivan City of Phoenix, Jim Delong, Pan Am, Pete Hatchett, Westwind, Mary Schilling, City of Phoenix, Matt Wright, Atlantic Aviation, Ken Cada, Tenant, Jim Russell, Tenant, Bill Blackwell, Tenant, W.T. "Doc" Brown, City of Phoenix, Robert Gunther City of Phoenix, Tim Gift, City of Phoenix, Gary Mascaro, City of Phoenix

Introductions were made due to many new attendees.

Topics of discussion:

**1. RFP's Corporate Sites-Aviation Business & Properties- Robyn Sullivan**

- End User-Closed
- 2-acre Commercial Developer-Release early February
- 20-acre improved land developer-RFP is on the street. Art Rosen asked when it went through the Phoenix Aviation Advisory Board and Robyn Sullivan advised it did not have to go through them. The City Council approved addendum for a 25 year lease with a 3-10 year option up to a total of 55 years.
- Robyn Sullivan advised the self fueling facility on the north side is still in the development stage and will provide updates as she receives them. She passed out business cards for those requesting one.

**2. South Ramp Construction/Security Lighting/Signage-Gary Mascaro**

- In process-Area 1 and Area 2.
- Gary Mascaro thanked the Deer Valley Airport Pilot's Association for their assistance in the project. We had approximately 98 percent of the tenants were cooperative for the project which impacted approximately 150 tenants.
- The scheduled time frame for Phase 1 should end this month and should be moving forward quarterly.
- Due to the Super Bowl all aircraft will be relocated back to their original spaces. The flight schools will relocate their aircraft during this time frame.

**South Ramp Construction/Security Lighting/Signage-Gary Mascaro  
(continued)**

- Art Rosen asked if we will go back to the original schedule? Gary replied the schedule is still on for the April/May time frame, but is subject to change due to any weather delays, etc.
- Mike Rich from CAP asked if their area will be affected. Gary said if it is on the map then yes as nothing has changed.
- Matt Wright from Atlantic asked if the northwest ramp is cleared for the flight schools operation January 31<sup>st</sup>-February 4<sup>th</sup>? Gary stated yes for both Pan Am and Westwind.
- Art Rosen questioned if the flight schools will be shutting down on Monday and Jim Delong –Pan Am said they would be.

### **3. WIFI**

- Still working on it. Qwest is controlling the situation. Should be completed by Super Bowl within the next three (3) weeks. It will cover the entire terminal building.

### **4. Access Control Phase II-North side Parking Areas/South side**

- Access gates changed to the access card readers. North side parking is finished. Have a few punch list items. There are a few gates that are still chained should be completed soon. The south side will start in mid-January. Gates will be modified to the access card readers. The lease hold gates on Cutter and Atlantic are their responsibility to obtain access.

### **5. Hangar Inspection Program**

- Hangar inspections will begin in January. This year will be very aggressive. Scheduled to be completed in three (3) weeks. Overall they should be in compliance. The GA Handbook is our rules and regulations. We expect our supervisors to enforce the rules. Any major issues will be considered in non-compliance. Wendy Swanson will be at most of the inspections and Mary Schilling with the City of Phoenix Fire Department will be present during the inspections. Electrical modifications was a big issue last year. Tenants that are not approved last year and still have modifications in will be in non-compliance. Christine Thomas, the City of Phoenix Electrical Inspector will be available to evaluate.
- Bob Wirth questioned the City's responsibility for fire extinguishers be in compliance. Tenants need to take down their personal fire extinguisher and put the City's up. Any personal ones will need to be serviced yearly if they are present in the hangar, per Fire code.

### **6. Super Bowl-Gary Mascaro**

- The airport has worked with the City of Phoenix Police and they are very supportive. T.S.A. and Police will be present during that weekend. We will be working with the F.B.O's and the FAA Tower. Operational plans are coming.
- Deer Valley should not be impacted until prior to the Super Bowl weekend; Thursday or Friday.
- We have cancelled the January 23, 2008, meeting due to the Super Bowl preparations.
- We encourage the tenants to remain away from the airport during February 1-4, 2008, if possible, as it will be extremely busy. Gates 1 and 2 will be deactivated for tenants. Only Atlantic and Cutter customers will have access. Please refer tenants to use Gates 3 and 4.
- Mike Rich from C.A.P. advised they are conducting a mission that weekend and Gary advised they should do business as usual, but it would not hurt to advise the tower.
- Harold Sharp-FAA Tower- announced they would be extending their operations, Saturday and Sunday open until midnight. Friday is flexible. Scottsdale have extended their hours of operation, too.

#### **7. Tower Update-Harold Sharp**

- Receiving a lot of visitors. Found out due to all the rain, the new roof leaks. Everything is running pretty good. The TFR is out for the Super Bowl.

#### **7. Miscellaneous**

- Art Rosen announced the General Aviation Handbook is recognized as one of the best by A.O.P.A. He wanted to thank the DVPA for the letters.
- Gary advised the Minimum Standards is on hold until January according to the Project Manager, Barney Helmick. They will have to go through the public process then to P.A.A.B in March.
- Matt from Atlantic Aviation said 'Happy Holidays' to the committee and passed out hats for everyone. He mentioned the Food Drive for the Month of December they are conducting will go to St. Mary's Food Bank. The food will be picked up on Friday and thanked Cutter for their support on the event.

Meeting adjourned 2:15 p.m.

Minutes taken by:

Leslie Henley