



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership  
Date: Wednesday, January 14, 2009 1:30-2:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Arthur Rosen, AOPA, Ed Chauza, DVPA, Michael Rich, CAP, Bill Blackwell, Tenant, Bob Wirth, Tenant, Dee Grimm, Tenant, Stephen Goddard, TransPac Academy, Brad Kathrins, Cutter Aviation, Aaron Davis, Cutter Aviation, Robyn Sullivan, COP Business & Properties, TransPac Academy, Brad Kathrins, Cutter Aviation, Aaron Davis, Cutter Aviation, Robyn Sullivan, COP Business & Properties, Pat Morin, Sibran, Barney Helmick, COP Goodyear Airport, Doc Brown COP Police, Bob Gunther, COP Police, Greg Mead, Stantec, Tim Gift, COP, Fire, Mary Schilling, COP Fire, Pete Hatchett, Westwind School of Aeronautics

Introductions were made.

Topics of discussion:

### 1. Hangar Inspections

- Hangar Inspections will begin on Wednesday, February 4, 2009
- Copy of letter to tenants and schedule was passed out to members.
- Completion of the 1<sup>st</sup> round of inspections should be February 13, 2009  
Last year went very well.
- We have coordinated with the DVPA and formed a committee and have addressed their concerns. Top ten issues are on the DVPA newsletter this month.
- Provided a check list we use, but want to reiterate it is not all **inclusive**,
- Bob Wirth asked about the inspections of the fire extinguishers. The City is still responsible in having them inspected and we will do these in phases due to budget.
- Bob Wirth asked to meet with staff and go over issues after inspections are made and Gary said of course. We do it in phases. 1<sup>st</sup> round will be the ones that fail 2<sup>nd</sup> round, send out letters. Third letter ten days to be in compliance or termination. We did not reach a third round last year.
- Still performing spot inspections.
- We will leave a notice in their hangar if they 'passed'. This saves on postage and phone calls. Those that have electrical or fire issues, we will bring in the Fire or Electrical staff so they can evaluate the hangar.
- Bob Wirth asked when the letters will go out. Gary replied they will inspect half of the work week and letter should go out possibly by Wednesday the following week. Tenants should receive them by Friday.
- We will not resend the G.A. Handbook. The new one was sent to all tenants when we first received it. It is also available for download on the web site.

## **2. South Ramp Construction/Security Lighting/Signage**

- Still in progress.
- All tenants have been moved back.
- West ramp area is complete including all parking areas on the west side. 30 days early.
- Michael Rich announced their pedestrian gate key pad still not working they are unable to gain access to their building through the parking area. Gary asked if they used the pen code lately and he has. Gary said it isn't a construction issue it is a failed key pad issue. Mr. Rich said they are unable to move the plane back to their hangar. He was not aware of this he will look into it.
- Art Rosen asked if the Compass Rose was going to be replaced. Gary said the Compass Rose will not be replaced on the northwest side. Northwest ramp will become a run-up area as part of the master plan recommendation. Currently the location the Compass Rose was located on the northwest ramp was considered inaccurate due to the surrounding area according to the specifications. Financially Anticipate installation of Compass Rose on the Northwest site development but could be years since there are no locations on any existing pavement at the airport that can accommodate this amenity.
- Greg Mead-Stantec-We have to have a radius of 300 feet with no electrical around. There is no good location.
- Gary advised the Northwest Site Development plan is anticipated to start in 2010; however, we are working to move the project up so we can start development sooner.

## **3. Construction Projects**

- Master Design-Hill Removal-Will go to City Council for approval on January 21, 2009 contract award. Construction to begin end of February. The duration of the project is approximately eight weeks.
- Art Rosen asked if we have any State funds available for matching and Gary said according to the State they are available for grant matches.
- There will be Runway 7R/25L night closures: Sunday-Thursday evening 9:00 p.m.-6:00 a.m.  
Up to the point where the hill is down to a certain level then we will cancel night runway closures. More information to come.
- Art Rosen asked if it would effect flight school operations. The north runway 7L/25R will be open at all times.
- This project was an extremely high priority by the FAA Western Pacific Region. We were given a grant based on estimates.

## **4. TSA LASP Security NPRM Update**

- Notice of Proposal Rule Making, TSA (Transportation Security Administration) and LASP is Large Aircraft Security Program.
- Requires security approval for any passengers operating these aircraft.
- It will impact any airport on a designated list (which DVT is included) and aircraft that operate that are 12,500 lbs and over.

- Require law enforcement available.
- Limits cargo activity and baggage.
- Require a third party to do background checks on all passengers that operate that aircraft.
- Any aircraft over 100,000 lbs. can have an Air Marshal aboard if they wanted to.
- Most organizations are not in support of this rule. We are on the list as well as Phoenix Goodyear. A response will be drafted and sent to the TSA. Barney Helmick is attending a public meeting at Burbank.

#### **5. RFP Aviation Business & Properties (Robyn Sullivan)**

- Robyn has temporarily replaced Sandra Torres.
- A previous item was requested by Art Rosen and Ed Chauza regarding timing for notices for the Phoenix Aviation Advisory Board. Items are posted 24-hours prior to the scheduled meeting. Art Rosen said 24-hour is an unfair notice to public, should be 72 hours. Asked if it could be changed to 72 hours. The sub-committee meeting is the first Thursday and Phoenix Aviation Advisory Board is the third Thursday of every month.
- End User-Aero Wrx LLC-Still in progress. The 20-acre common use area is an issue, still in progress
- Art asked if we were getting any rent. Robyn answered the rent will be received after a certain period of time after execution of the agreement to provide the tenant ample time to develop and construct the hangar.
- The Business Office is working on potentially conducting direct negotiations with land lease tenants. This would prevent the RFP process and move more swiftly to ultimately developing on airport property for future revenue.
- Council approved the land lease to Cutter Aviation. Finalizing the lease. Cutter will be moving two rows of the east covered tied downs to the north side. There is no target date. Their rent will start in 16-18 months from execution of their lease agreement. The City will also receive 2 % gross sales on the hangar leasing per the minimum standards.
- Cutter will be putting up corporate type box hangars (approx. 60 x 60) hangars.
- Aircraft operating and taxiing should not be affected. The only difference will be taxiing between the two. Art suggested presentation by Cutter in the next meeting. Brad Kathrins will get something as soon as he can. He has to go through the City's tenant improvement process.

#### **6. Minimum Standards (Robyn Sullivan)**

- Notice will be sent out for those business operators that we are aware of next week and all tenants. Specialized Aviation Service Operators (SASO's) involving lease space goes to Robyn, as the main contact. Any independent operators or anything that doesn't require lease space will go through Ann Warner. Permit is pretty self explanatory and easy to use.
- Packets available between the 20-30<sup>th</sup> of January. Staff will be available during that time to answer any questions. Packets need to be returned to Business & Properties, within 2 to 3 weeks in February. The City will review them and start the processing of the permits at that time.

- Art Rosen asked when we will be looking at any income coming in. April time frame for fees (income). Enforcement, May time frame.
- Art suggested forming an LLC for independent (individual) mechanics.
- Bill Blackwell was very concerned that the time from (30 days) is short and requested additional time. Gary stated that we will review the request, but believes we can accommodate their needs to work with our business operators at the three airports.
- All minimum standards have been published on the website since November 2008.

## **7. Tower Update**

- No tower representation today.
- The current Tower Manager is on assignment at DVT from the TRACON. The Tower Manager Position will be rotating different individuals from the FAA.
- Art Rosen commented that the communication is good with the tower and tenants. Getting aircraft in an out is great.

## **8. Miscellaneous**

- The airport had a visit from the FAA Runway Safety Action Team this morning. The purpose of this meeting is to review the airport rules and inspection of the facility. A report will be created by the team that will help create action items for future repairs. It provides a high level of potential funding from the FAA.
- In 2008 there were seven (7) pilot deviations and one (1) vehicle/ pedestrian deviation.
- Art Rosen mentioned his concern that it is very difficult for him to see the beacon while flying into the airport. Gary explained that staff evaluated the beacon and everything is operating correctly under normal parameters. He will request staff to see if they are able to enhance the beacon to help better see it from the air. One of the primary concerns is the amount of ambient light from the new apron lighting and surrounding airpark community.
- Access to vehicle Gates 1 & 2 are for FBO customers and users only. All tenants must utilize gates closest to their respective tie down locations to prevent tenants driving across very active ramp areas.
- Ed Chausa thanked the Phoenix Police and Fire Departments for their participation in the pilot association picnic that was held in November.
- Late fees on billing-Billing are now descriptive with all the information needed. Credit card payments take a few billing cycles before they are in use. An audit is being conducted within the entire city that may change the procedures for credit card billings.
- A request was made for one-time credit card payment on line capability. Gary will evaluate the request with Aviation to see if we can accommodate this request.
- Cutter Aviation will be hosting the Challenge Air Event on Saturday, February 7, 2009. This event will be for the disabled children of the valley.

Respectfully Submitted,

Leslie R. Henley and the assistance of Mary Schilling  
Deer Valley Airport Administration



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership  
Date: Wednesday, February 19, 2009 1:30-2:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Toby Jones, FAA, Dee Grimm, Warbirds, Bob Wirth, Tenant, Ed Chauza, DVPA, Bill Blackwell, Tenant, Steve Flippin, Atlantic Aviation, Aaron Davis, Cutter Aviation, Pat Mornin, Siebran, Steve Prieser, Cutter, W.T. 'Doc' Brown, Phoenix, Police, Greg Mead, Stantec, Michael Rich, C.A.P, Arthur Rosen, A.O.P.A., Pete Hatchett, Westwind School, Gary Mascaro, Phoenix Deer Valley Airport.

Introductions were made.

Topics of discussion:

**1. Hangar Inspections**

- Hangar Inspections began on Wednesday, February 4, 2009.
- Completion of the 1<sup>st</sup> round of inspections February 13, 2009.
- Next year will spread it out a week longer. Too many to do.
- Gary passed out the information on the results of the first round of inspections.
- 500 passed, 257 failed. This is a 34% failure on the first round.
- Electrical or extension cords are an issue among nine other items. DVT Staff to get clarification
- Combustibles attached to walls is another big issue this year. A fire code issue.
- Fun facts: Hangar Row 41 only row with NO failures. Hangar Row 46 had 11 out of 14 hangars fail.
- Mary Schilling was unable to accompany staff on inspections this year.

**2. South Ramp Construction/Security Lighting/Signage**

- Northwest ramp area lights are working. Have a few issues with the bulbs.
- Phase II complete. Parking fingers are done. Pavement by C.A.P. is complete.
- New funding available for Deer Valley Airport. Based on the first Stimulus Bill will be receiving \$5.3 million dollars. Will be signing off on this grant the end of this week. Start the process on getting the contractor on board and figure out the areas that will be worked on. Don't have that information at this time, still very new. This is the largest construction grant the Deer Valley Airport has ever received at one time.

**3. Hill Removal**

- Anticipate start date the week of March 8, 2009. Duration 8 weeks.

- Will be night work. 9:00 p.m. to 6:00 a.m. There will be runway closures until the hill gets down to a certain point.
- Runway closures will be on the south runway only. Will be working with the Tower on this.
- Saving the aggregate and storing it on the northeast side of the airport and will utilize it for future projects.

#### **4. Stimulus Funding**

- The Phoenix Aviation Department along with several different organizations submitted their wish list of upcoming construction projects. We have several projects that we submitted through the Mayor's office, through the Arizona Airports Association, and through the Contractor's Association. It appears that they are really looking at funding those projects.
- The number one project is the Runway Safety Improvements. Another one is the Run-up Area project. Then there is the Taxiway A reconstruction project and finally the Airfield Signage project, which we are self-funding right now.
- Question by Ed Chauza. Are hangar fundable? Hangars are not fundable per AIP rules.

#### **5. Tower Update-Toby Jones, Tower Manager**

- Gave a brief history of his career with the FAA.
- Will be at DVT at least a year if not two years.
- New runway crossing procedures at Deer Valley started on February 18, 2009. It is a safety issue.
- Runway incursions have increased. They will be reported.
- When exiting a runway, NEVER enter another runway without clearance from ATC.
- Be aware and vigilant. Safety, Safety, Safety.

#### **6. Miscellaneous**

- New FAA Hot Spot Chart completed and was passed out. Requirement from the Runway Safety Action Team to point out areas of challenge at times.
- This is posted on the Deer Valley Airport website.

#### **7. RFP-Aviation Business & Properties (Robyn Sullivan)**

- Introduced Jim Peterson who will working with General Aviation issues, and Sandra Torres announced she is back with the business office.
- End User-AeroWrx, LLC-Closed and lease to be finalized after some common area issues are resolved.
- 20-Acre Land Development-Working through the lease now. Schedule a meeting to meet with them. Council approved.
- Cutter Aviation Land Lease-Council approved and are finalizing the lease agreement now. In progress.
- RS Warbirds Lease-In process of getting approval from the Phoenix Aviation Advisory Board on February 19, 2009. Will move forward to City Council. Art

Rosen and Ed Chauza asked about what permitted uses that are authorized in the facility. Robyn explained they are authorized several different aeronautical activities per the Minimum Standards such as Aircraft Storage and Aircraft Maintenance and Avionics.

#### **8. Minimum Standards-Robyn Sullivan**

- Notices went out and the packets are available at all three (3) airports.
- Approximately thirty went out.
- Implementation-Anticipate April/May 2009.
- Bill Blackwell asked when they pick up the packet will they will get sixty days to comply. Robyn said they would. There is a check list on what documents are needed and a time line in the packets.

#### **9. Round Table**

- Art Rosen discussed the seriousness of T.S.A.'s implementation of rules for General Aviation Airports.
- Bob Wirth asked if we had a number of tenants requested to be present at hangar Inspections. Gary said it was a small number and we were able to accommodate their requests. Bob also wanted to thank Gary for his mode of operation having projects planned, on the shelf and ready to go, benefits the airport for future funding.
- Ed Chauza asked about the update on the Airport Beacon. Gary explained that staff did an evaluation and it meets the criteria. Replaced the light bulb and cleaned the lenses out. Still looking into some other ideas. Ed also said a tenant asking if the tenants could get access to Gate #4A. The answer was that gate is not authorized for tenant access and is there is for Cutter Aviation to gain access to their fuel farm.  
He asked if we had bird problems out here. Gary said no. Toby Jones said he hasn't seen any bird strikes on the log since he started at DVT.
- Mike Rich from CAP stated that all the ramp constructions issues that impacted the CAP building had been addressed. Dee Grimm announced Gate 6 is having some challenges. Gary said the reader was recently damaged, but has been repaired.
- Gary thanked the DVPA for their assistance in working with their members on some outstanding items that have impacted the airport. The airport is having challenges with individuals illegally dumping unknown solvents, car oil filters and making a terrible mess at the environmental waste sites on the northeast side of the field. It is getting to where we might have to shut that particular site down. It is an amenity. Please help DVT staff keep an eye out on the one on the north side. About once a month we are having a problem with this issue.
- Bill Blackwell asked if there is any funding available for a high speed taxiway between A-5 and A-9 to help for aircraft landing. Gary said at this point we do not. The project is in our overall Master Plan, but other projects have higher priorities.

Respectfully Submitted,

Leslie R. Henley  
Deer Valley Airport Administration



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership  
Date: Wednesday, April 15, 2009, 2:30-3:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Sandra Torres, COP Business and Properties, Bob Wirth-Tenant/FFL, Ed Chauza, DVPA, Brad Kathrins, Cutter Aviation, Art Rosen, AOPA, Michael Rich, C.A.P., Bill Blackwell, Tenant, Dee Grimm, Tenant, Rick Wielebski, Atlantic Aviation, Kyle Carlson, Doc Brown, COP Police, Bob Gunther, COP Police, Travis Trexler, TransPac Academy, Stephen Goddard, TransPac Academy, Pat Mornin, Sibrán, Gary Mascaro, COP Deer Valley Airport

Introductions were made.

Topics of discussion:

**1. Hangar Inspections**

- a. We started our second round of inspections. The second round of inspections had 59 individuals out of 764 in non-compliance.
- b. 23% failed second round. Overall 12% failed.
- c. Business office will be sending 10-day notice letters out shortly. Hoping people will get their notice and resolve their situation.
- d. Gary discussed the fun facts.
- e. We need updated contact information of tenants.

**2. South Ramp Construction/Security Lighting/Signage**

- a. Phase III-Wendy Swanson will be contacting individuals. and Pardon Our Dust Program will send notices out for Area 1.
- b. Will go to City Council today for approval.
- c. After approval, will move forward with the contract documentation.
- d. Goal is to actually start relocation process first week in May.
- e. Construction to start May 11<sup>th</sup>.
- f. We anticipate eight week duration for each section. Could be completed in a shorter time period. Areas 1 and 3 are basically mill and overlays. Areas 2, 4 and 5 are full reconstruction. Particularly 2 and 4. We are increasing the weight control capabilities on the ramp, so aircraft will not sink into the asphalt.
- g. Area 5 will be an open area. No tie downs. May be a run-up area, if we get the funding. Should be completed by December.
- h. This is a \$5.3 million project. FAA grant. Sandra Torres questioned where this is located. Gary responded; it is on the northwest side of the airport.

**3. Hill Removal**

- a. In process. Have had a few blastings in the morning. Had to shut down the airport. We have never done this before. Had to do this for safety reasons.
- b. Gary Mascaro thanked all the pilots and flight schools for their cooperation.
- c. Progressing smoothly. Anticipate completion date: May 15<sup>th</sup>.
- d. Runway closures will end the first week of May.
- e. Night closures-5 days a week. Sunday through Thursday, 9:00 p.m. through 6:00 a.m.

**4. RFP-Aviation Business & Properties (Sandra Torres)**

- a. Finalizing stages; AeroWrx, LLC.
- b. 20 acre improved land developer-Council approved. Finalizing lease.
- c. Cutter Aviation Land Lease-Council approved. Finalizing lease.
- d. RS Warbirds-Council approved. Finalizing lease.
- e. Art Rosen and Ed Chauza is requesting a date this all will be finalized.

**5. Minimum Standards (Sandra Torres)**

- a. Packets were sent out and are available at the airports. 2<sup>nd</sup> notices sent to known SASOs earlier this week.
- b. Anticipate implementation in April or May 2009.
- c. Independents –SASOs not leasing any land will be managed by Ann Warner, Deputy Aviation Director. She can be reached at 602-273-2187.

**6. Miscellaneous-**

- a. Bill Blackwell has concerns with the permit process.
- b. Insurance rates will be higher. Notices will be sent by airport with possible companies that will assist them in acquiring insurance.

Leslie R. Henley  
Deer Valley Airport Administration



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership  
Date: Wednesday, June 17, 2009, 2:30-3:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Jim Peterson COP Business and Properties Bob Wirth-Tenant/FFL, Ed Chauza, DVPA, Brad Kathrins, Cutter Aviation, Art Rosen, AOPA, Michael Rich, CAP, , Doc Brown, COP Police, Bob Gunther, COP Police, Travis Trexler, TransPac Academy, Toby Jones, FAA Tower, Aaron Davis, Cutter Aviation, Tim Gift COP-Fire, Mary Schilling, COP-Fire, Gary Mascaro, COP Deer Valley Airport

Gary introduced Jim Peterson, Program Manager, from the Business and Properties Division to the committee.

Topics of discussion:

**1. Hangar Inspections**

- a. Final results; At this point terminations this year we may have two outstanding hangars, but re-inspections are next week. The inspections are completed for 2009.
- b. We did have an issue with items being left plugged in while hangar is unattended.
- c. Items that are directly plugged in (no extension cord) and not in the hazard area (defined in GA Handbook), are acceptable.

**2. South Ramp Construction/Security Lighting/Signage**

- a. Area 1 is complete. Completed earlier than expected.
- b. Area 2 in process near Atlantic Aviation leasehold. Going pretty smooth; doing crack sealing now; anticipate paving next week.
- c. Area 3 will be in front of Cutter Aviation facility. This will take longer due to the fact we are tearing up areas 3, 4 and 5 all the way down to the base. We are increasing the weight capacity to 100,000 pound aircraft so we can accommodate transient corporate aircraft in the future.
- d. Brad Kathrins asked if they can speak about how they were going to do their operations in and out of the area when they are working on it. Gary recommended they speak to Tom Brewer who is our Project Manager. He will make sure their needs are met with the contractor. Tom can be contacted at the Operations phone number or Operations counter.
- e. Once we have completed those areas we will be on the northwest ramp area. We only have funding to complete part of the apron. At this point we are asking for additional funds to complete it. If we get the additional funds prior to the contractor demobilizing, we can probably save about \$300,000.

### **South Ramp Construction/Security Lighting/Signage (continued)**

- f. Otherwise we will have to remobilize and will cost about \$1million to finish it. Art Rosen asked if we have money for the run-up area and Gary replied no. Ed Chauza asked if we are getting any stimulus money. Gary said at this point no.
- g. The schedule for completion of all areas is still targeted at the end of the year. Art Rosen asked if we can start the run-up are first instead. Gary answered, at the point we issued the contract, we did not have design complete for the run-up area.

### **3. Airport Business Development (Jim Peterson-Business and Properties)**

- a. AeroWrks-still working with them to finalize their lease.
- b. R.S. Warbirds-working out details, but tenant is committed to move into the facility.
- c. Phoenix Hangar One-lease is on hold.
- d. Cutter's project-Tenant has asked if we can slow down the process. Ed Chauza asked what does this mean with their contract. Jim Peterson replied we don't want to make them build if they are unable to do it. The economy is softening. Gary explained too that we do not have a signed executive agreement from either Phoenix Hangar One or Cutter Aviation. There is a 'draft' lease routing for review.

### **4. Minimum Standards Update-(Jim Peterson-Business and Properties)**

- a. Notices-Notices were sent out and the packets are available for pick up at all three airports. Enforcing became effective this week June 15<sup>th</sup>. Ed Chauza asked if it was just the independent mechanics that picked them up and Jim Peterson said no everyone is required.
- b. Twenty (20) packets were submitted. One has been approved and seven (7) are in routing.
- c. Art Rosen had a concern about the letter sent to the airport users regarding not only business operators but tenant responsibility to make sure business operator has permit. He feels it is not the tenant's responsibility to see if they are permitted. Gary said it is the business operator to make sure they are permitted, but it is the tenant's responsibility to make sure that the person they are utilizing has a permit. There are ways of finding this out:

- Telephone calls to operations 7 days a week 0600 to 2100.
- Posted on the Deer Valley Airport website in the near future.
- The airfield boards.

We want to educate everyone first and then we need enforcement.

- d. We appreciate the support of the AOPA. We want to work with them.
- e. Ed Chauza asked if DVT staff is getting involved with this. Gary responded that all Aviation is involved. We all have the responsibility of enforcement, but for any questions, or concerns, contact Robyn Sullivan and Ann Warner.

- f. Bob Wirth asked what was the current status of the 20 that were submitted. Gary explained that some do not have all the documentation required, but are in process. Business office is working with those individuals.

**5. Miscellaneous-**

Art Rosen would like to have Danny Murphy request the rewrite of the General Aviation Handbook immediately, regarding the question on what can be left in the hangar is a major concern that needs to be addressed (i.e. skis, golf clubs). Gary said the committee as a whole, needs to meet and address several items for a committee approval before that will happen. Art would like it done as soon as possible.

Toby Jones, Air Traffic Control Tower Manager-The runway incursions have improved. He be contacted if you have any concerns regarding tower operations. The Runway Safety Action Team meeting will be postponed most likely until August when the summer is over. Deer Valley was 93 behind Sky Harbor in operations, this past month.

Brad Kathrins, Cutter Aviation-October 27-November 1, Cutter Aviation will be hosting the Malibu and Meridian Owners Pilots and Challenge Air in February 2010. Ed Chauza offered D.V.P.A.'s assistance. Cutter will be grateful for any volunteers, you can sign up on the website, and you can sign up on the website.

Meeting adjourned 3:10 p.m.

Leslie R. Henley  
Deer Valley Airport Administration



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership  
Date: Wednesday, August 19, 2009, 2:30-3:30 p.m.  
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Rick Wielewski, Atlantic Aviation, Tim Beckwith, C.A.P., Ed Chauza, D.V.P.A., Ken Cada, D.V.P.A., Chuck Emmett, D.V.P.A., Bill Blackwell, Tenant, Arthur Rosen, A.O.P.A., Brad Kathrins, Cutter Aviation, Jeff Webbe, Phoenix Police, Stephen Goddard, Trans Pac Academy, Doc Brown, Phoenix Police, Jim Russell, Bob Gunther, City Police, Jim Peterson, Business and Properties, Jim Berdick, Tenant, Pat Mornin, Sibran, Gary Mascaro, Deer Valley Airport

Introductions were made.

Topics of discussion:

**1. South Ramp Construction/Security Lighting/Signage**

- a. Phase III - Area 2 substantially completed by Cutter Aviation. Will do a walk through on Thursday. Should be open on Friday. Completed early. Pavement is now designated to accommodate 100,000 pound aircraft. Next phase is adjacent to Atlantic Aviation. That will start Monday. Signage will direct aircraft traffic. Brad Kathrins from Cutter said aircraft traffic was the biggest challenge and the main issue, however, the impact of the project was minimal. Should be completed in approximately six weeks.
- b. Funding -5.3 million FAA Grant.
  - Northwest ramp area. Received additional funding. About \$1 million will complete the ramp project in its entirety. We will be able to spend the money on the northwest apron area. This will be called the northwest run up area. We have had capacity problems, so we will create a run up area per the recommendation of the Master Plan. Will be a holding area also for the tower. Maintenance run-ups are fine there. FAA Tower reviewed and approved.
  - Art Rosen – AOPA, asked if there will be signage and Gary responded yes.

FAA was here today. The Assistant Manager of the Western District office came out for a site visit and Tower visit today. We have received \$10 million this year alone for construction work, which would typically take several years to receive. FAA is very pleased how we spent the money. DVT has some safety area issues within the infields that will need to be addressed with federal funding.

Anticipate completion in its entirety, including the northwest ramp, the end of 2009. It has taken 4-1/2 years to complete! Art Rosen – AOPA, asked if there will be other apron areas considered for construction. Gary said we will work on a crack sealing program, but need funding. Ed Chauza – Deer Valley Pilots, asked if there was a chance we would receive more State money and Gary said the request is out there to do maintenance work and the perimeter roads if funding becomes available.

## **2. Enhanced marking, lighting, signage project**

- a. **Scope** - We had significant runway incursions at Deer Valley in the beginning of 2009. RSAT held a two (2) day evaluation. At this time the airport is down incursions 50-60%. The airport is very pleased with the response and communication. Includes installing runway elevated guard lights on both the north and south runway, in-pavement guard lights on the south runway, moving the runway entrance signage to the proper location on the south runway, and enhanced runway hold short marking. Funding - The airport received a call from FAA and asked for a design/construction costs on enhance markings, lighting and signage.
- b. **Funding**-Received \$2.1 million for these improvements.

## **3. Airport Business Development (Jim Peterson)**

- a. Business leases and airport development projects are moving slowly at all three (3) airports. Phoenix Hangar One development cancelled. Aero Wrks, the two (2) acre project is moving forward. Expect to break ground second quarter next year. Cutter hangar development is slowing down per the tenant request, but they still want to move forward.

### **b. Minimum Operating Standards Update**

- 17 permits issued
- 12 Independent mechanics
- 3 Flight Schools
- 1 Aircraft Washing
- 3 Permits in routing.

There will be a web page available that provides a list of the businesses on Deer Valley Airport website along with contact information.

Ed Chauza asked if these total business permits were mainly for Goodyear and Deer Valley and Jim said they are.

## **4. Round Table Discussion-**

Rick Wieldeski – Atlantic Aviation, announced they are hosting an aircraft wash fundraiser for Make A Wish Foundation. This will be held on Saturday, September 12<sup>th</sup>, at the north wash rack. There will be a barbeque to go along with it. Details forthcoming.

Tim Beckwith – C.A.P., Very happy everyone at the airport is working together.

Art Rosen – AOPA, was wondering if the Minimum Standards review regarding flight schools will be on the City Council Agenda per the Mayor's

request. Jim Peterson didn't think so, but will follow-up. Art said this is a request from the Mayor and would like to get flight school numbers prior to the meeting. Art also asked if Deer Valley charges a landing fee for transient aircraft. The answer is no. Art questioned the status of the request to rewrite of the General Aviation Handbook to allow for certain non-aviation items. Gary responded and said not is this time. As discussed in previous meeting, the committee will be formed, if necessary, to evaluate all Rules and Regulations. It is anticipated to concur if necessary, in the winter. Art also would like to get an overview on alerts/incidents each month. Staff will see what they can provide. Art gave Gary a compliment on doing an outstanding job on receiving funding for the airport. Gary appreciated his comments.

Meeting adjourned 2.55 p.m.

Leslie R. Henley  
Deer Valley Airport Administration