



PHOENIX DEER VALLEY AIRPORT

Function: Phoenix Deer Valley Airport Partnership and Safety Action Team
Date: Wednesday, July 18, 2007
Location: Phoenix Deer Valley Airport Conference Room

Attendees: Ed Chauza–Tenant, Art Rosen, AOPA, Bill Blackwell – Tenant DVT, Harold Sharp-DVT FAA, Dee Grimm-Tenant, Ken McGinnis-Honeywell, Brad Kathrins-Cutter Aviation,/Aaron Davis-Cutter, W.T. “Doc” Brown-Phoenix Police-T.L.O, Tim Gift-Phoenix Fire, Jim Tardi-Pan Am, Jim Delong-Pan Am, Raymond Weigold-DVPA, Matthew Wright-Atlantic Aviation, Gary Mascaro-City of Phoenix, Leslie Henley-City of Phoenix

Topics of discussion:

1. RFP’s Update-Gary Mascaro

- Advantage Avionics is now open for business and in the process of hiring staff. They mentioned they will be attending the Pilots Association meetings to introduce themselves. They are looking to build a permanent home on the north side.
- The Self-Fueling RFP has been approved by council on July 2, 2007. The company is called Sibran. They are moving very swiftly on getting construction done. They are located on the north side and looking to be completed approximately nine (9) months to a year.
- Corporate Hangar Sites-There is three sets of RFP’s going out. They are reissuing the end user due to some interest out there. 2nd RFP will be for 2 acre parcel developer type proposal. Third one is 20-acre issued to one big entity. The developer RFPs will allow limited commercial activity including hangar sublease. Should start September-October time frame depending on Phoenix Aviation Advisory Board approval. Several members had certain items they had questions on. It went to the board about three (3) months ago, and the board denied the request of the RFP until Business Properties Division came back with more information to the board members.

2. Master Plan

- The Master plan was approved by City Council with a unanimous vote in July. Next step according to the Planning Division is to send out final draft to the PAC members. Staff will work on the airport layout plan and submit to the consultant. The Master Plan is the guiding document that the FAA will approve to allow the airport to get funding for projects and improvements. We

are in the final stages and an Executive Summary will be available and posted for the public.

3. Mass Mailing

- It is planned that the Aviation Director will have signed off on the new GA Handbook and Access Control Rules and Regulations. Staff is planning to mail these items along with some updated information for the parking areas to all the tenants. We have had some challenges with illegal parking so since we are doing a mass mailing will just do it all in one mailing. The G.A. Handbook is a much user friendly handbook for the tenants out there. I feel they will be pleased. Bill Blackwell and Ed Chauza sat on the panel and no changes have been made since we met. It allows the tenants the ability to do limited maintenance in their hangars. The Access Control Guidelines, there are really no major changes to that more of a clarification issue. The standard rules apply. It is highly recommended that you take your time to look over both of those documents. It is important that everyone understands them; airport staff have the responsibility of enforcing those. The auto parking areas is basically the parking fingers is pretty self explanatory and nothing has really changed on that. Just to re-educate everybody that anybody parking in the parking fingers need to get a parking permit with Airport Administration. We are hoping to get the mass mailing out next week. We are only mailing them to the tenants and leasehold tenants and we are expecting the tenants to contact and provide this information to their affiliates. In our cover letter we are recommending everyone to go on the websites and recommending if affiliates want a copy to come to the Operations counter we are open seven (7) days a week we will provide them a copy.

4. South Ramp

- Staff has finalized our the costs associated with this project and what the anticipated scope is for phase I. It is anticipated to start this probably in October. Staff thought it would take us five (5) years to complete the entire project, but it is actually going to take us about two (2) years. Staff is please we received a significant amount of funding from the Federal and State governments. A map was shown depicting the general construction areas. For a total of approximately \$8 million, the City will complete a large portion of apron area and replacing the signs with lighted signs on the entry ways to the movement areas and security lighting. This the largest project Deer Valley Airport has ever done! The lighting will not be done on the FBO's leaseholds. We will be doing this in phases. The challenge is the tenant situation. Send notices and/or call each one individually, and put a note in the hangar with the assistance of our consultant, PSM2. Tenant will have the option of keeping their plane in the hangar during the project, which they will not have access to during that time frame, or relocate their aircraft to the northwest ramp. Airport Staff and the consultant will call the individuals to see what their preference is. We will be doing temporary cabling and paint 'T's and number them. We will not be doing the north ramp. Moving the helicopter pads too.

5. Runway 7R/25L Mill and Overlay

- Our facility directory states that our south runway is 45,000 lbs and we have 100,000 lb aircraft landing here. Honeywell also commented about this several months ago. Approximately \$1.5 million dollars project. Hoping for the end of August for construction start, still waiting for a final quote. Will shut down the runway for approximately 1 week. Anticipated closure from Sunday and reopen on Friday. We will get notices out when we get the schedule. NOTAMS will go out early. CSW is the contractor for this project. They do all the job order at Sky Harbor.

6. Taxiway 'C' Closure-Addition of Lighting and Shoulders

- Did a change order to have shoulders added on and lighting in the shoulders throughout the taxilane. Taxiway C will be closed for awhile. Next week should be finalized. Taxiway 'C' should be open from now on. Electrical staff will put the lights in. 40-acre site should be completed.

7. Access control Phase II

- ASSI is going around to all the pedestrian gates and our maintenance building and locking them down to an access control reader and a pin code. Phase III will be going to the other leaseholds. Started working on the maintenance building but have not started the pedestrian gates yet. Will take approximately around January to complete.

8. Restroom Remodel

- Punch list items left need to be completed.
- Placing signs saying "Don't wash aircraft parts in restrooms".
- Comment from Dee Grimm - Having a few problems with the lighting not staying on long enough will get this corrected. Gary responded - one of our punch list items.

9. Tower Glass Replacement-Harold Sharp

- Anticipated replacement on July 17, 2007. The laminate on existing window failing and is hard for the controllers to see. Hopefully sometime in September it will be completed.
- The old tower will be torn down after the Super Bowl.

10. Super Bowl 2008

- Gary is the co-chair for the FBO/GA Airports for AZ Super Bowl committee.
- Deer Valley will be extremely busy if not shut down. Our FBO's will push hard to have aircraft come to Deer Valley. Highly recommend that any tenants not fly here that weekend. Monday will be very busy and the Super Bowl aircraft overflow will have priority according to FAA for IFR operations.
- Comment from Art Rosen - Asked if the tower hours will be extended and Harold Sharp is positive they will be extending their hours.

11. Miscellaneous

- Matthew Wright new Atlantic Aviation Manager introduced himself.
- Ken McGinnis from Honeywell asked if we had any plans for a blast fence and there are no plans for one at this time.
- Harold Sharp announces there will be new trainees on board in the tower next month.
- Tim Gift advised of the new emergency number to use after hours. Call 911. Our security guard should be advised of this procedure.
- Dee Grimm announced it is difficult to see the corners on the 19th avenue access road. Reflectors would be helpful.

Meeting adjourned at 2:10 p.m.

Minutes taken by:

Leslie R. Henley, City of Phoenix